**The Annual Quality Assurance Report (AQAR) of the IQAC 2013-2014**

All NAAC accredited institutions will submit an annual self-reviewed progress report

to NAAC, through its IQAC. The report is to detail the tangible results achieved in key

areas, specifically identified by the institutional IQAC at the beginning of the academic

year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

(Note: The AQAR period would be the Academic Year For example, July 1, 2012 to June 30, 2013)

Part – A

1.Details of the Institution

1.1 Name of the Institution : Government Aizawl West College

1.2 Address Line 1 :

 Address Line 2 : Dawrpui Vengthar, Aizawl

 City/Town : Aizawl

 State : Mizoram

 Pin Code : 796001

 Institution e-mail address :

 Contact Nos. : 23417241 (0389)

 Name of the Head of the Institution : Dr.Laithanzauva

 Tel.No.with STD Code : 2325945 (0389)

 Mobile : 0943615847

 Name of the IQAC Co-ordinator : Dr.Benjamin Lalrinsanga

 Mobile : 09436156924

 IQAC e-mail address :

1.3 NAAC Track ID(For ex. MHCOGN 18879):

 OR

1.4 NAAC Executive Committee No.& Date: EC/54/RAR/087

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no.is available in the right corner-bottom

of your institution’s Accreditation Certificate)

1.5 Website address : gawc.mizoram.gov.in

Web-link of the AQAR : gawc.mizoram.gov.in/page/iqac.html

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl.No | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | C+ |  | 2004 | 5 years |
| 2 | 2nd Cycle | C |  | 2010 | 5 years |
| 3 | 3rd Cycle | Nil | Nil | Nil | Nil |
| 4 | 4th Cycle | Nil | Nil | Nil | Nil |

1.7 Date of Establishment of IQAC: DD/MM/YYYY : 07/09/2009

1.8 AQAR for the year(for example 2010-11) : **2013 -2014**

1.9 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation

by NAAC (for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i.AQAR 26/04/2011 (DD/MM/YYYY)

ii.AQAR 26/05/2011 (DD/MM/YYYY)

iii.AQAR 24/04/2012 (DD/MM/YYYY)

iv.AQAR 27/11/2013 (DD/MM/YYYY)

1.10 Institutional Status

University State \_\_-\_ Central \_-\_\_\_ Deemed \_-\_\_\_ Private \_\_-\_\_\_

Affiliated college Yes \_\_\_√ No \_\_-\_\_\_\_

Constituent College Yes \_\_\_ No \_ √\_\_\_

Autonomous college of UGC Yes \_\_\_ No ­­­\_\_\_\_√\_\_\_

Regulatory Agency approved Institution Yes \_\_\_ No ­\_\_\_\_√\_\_\_

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education \_\_√\_\_\_\_\_ Men \_-\_\_\_\_\_ Women\_\_\_-\_\_\_

Urban \_\_\_√\_\_\_\_\_\_ Rural \_\_\_-\_\_\_ Tribal \_\_\_\_\_-\_

Financial Status Grant-in-aid \_\_\_\_-\_\_\_\_ UGC 2(f) \_\_√\_\_\_\_ UGC12B\_\_√\_\_\_\_

Grant-in-aid +Self Financing \_\_\_-\_\_\_ Totally Self-financing \_\_\_-

1.11 Type of Faculty/Programme

Arts \_\_\_√\_\_\_ Science \_ -\_\_\_\_\_\_ Commerce \_\_\_-\_\_\_\_\_ Law \_ -\_\_\_\_\_\_

PEI (( Phys Edu) \_\_\_-\_\_\_TEI (Edu) \_\_\_-\_\_\_\_\_ Engineering \_\_\_-\_\_\_\_\_

Health Science\_\_\_\_\_ -\_ Management \_\_\_\_-\_\_\_\_

Others ( Specify ) Nil

1.11. Name of the Affiliating University *( for the colleges) : Mizoram University*

1.12. Special status conferred by the Central/State Government –UGC/CSIR/DST/DBT/ICMR etc :

 Autonomy by State /Central Govt./University : Nil

 University with Potential for Excellence Nil UGC-CPE : Nil

 DST Star Scheme Nil UGC-CE : Nil

 UGC –Special Assistance Programme : Nil DST-FIST : Nil

 UGC-Innovative PG programmes : Nil Any other (Specify) : Nil

 UGC-COP Programmes : Nil

2. IQAC Composition and Activities

2.1 No. of Teachers : 06

2.2 No. of Administrative/Technical staff : 03

2.3 No. of students : NIL

2.4 No. of Management representatives : NIL

2.5 No. of Alumni : NIL

2 6 No.of any other stakeholder and Community representatives : 01

2.7 No. of Employers/ Industrialists : NIL

2.8 No. of other External Experts : 01

2.9 Total No. of members :

2.10 No. of IQAC meeting held : 04

2.11 No. of meetings with various stakeholders No. 01 Faculty 03

 Non-Teaching Staff Students Alumni 01 Others 01

2:12.Has IQAC received any funding from UGC during this year ? Yes √ No

If yes, mention the amount : Rs. 3,00,000.00

2:13 Seminars and Conferences ( only quality related)

1. No of Seminars / Conferences / Workshop / Symposia oraginzed by the IQAC

Total Nos : **03** International : **Nil** National : **Nil**

State : **Nil** Institutional level : **03**

1. Themes : **(a) Quality Education (b) Professional Code of Ethics for Teacher**

 **(c) Financial Education**

2:14 Significant activities and contribution made by IQAC

* Enhancement in teaching –learning process and research work.
* Seminars and invited talks arranged
* Upgraded library by subscription to e-journal
* Engage students in community services
* Sensitizing students to environmental issues.
* Remedial classes and Tuitorial classess has been arranged in order to improvement the quality of the students.
* Mentoring system has been introduced

2:15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
|  **Plan of Action** |  **Achievement** |
| IT Month to be observed during the academic session . | IT month was observed during the month of September,2013. The month long programme was inaugurated by the Principal, Dr.Laithanzauva on 6th September,2013. During the month various programme such as Photo Enhancement programme, Article writing and Poster Design on topic Problems and Challenges in Higher education, Conducted basic computer classes to students thrice a month. Organised one day basic training on IT application to the faculty members on 4th October,2013. |
| Leadership training for Students’ Union leaders | One day Leadership training for Students’ Union leaders was organized on 5th October,2013 on which various topic such as- Leadership qualities, role and functions of student Union leaders were presented. |
| Organise Cleanliness drives  | Cleanliness work at the College campus involving 300 students on August 8th 2013 |
| To organize Principal’s running trophy in football and volleyball for men and women respectively. | Principal’s running trophy for men and women was organized in class-wise level within the college on  |
|  |  |
|  |  |
|  |  |

\**Attach the Academic Calendar of the year as Annexure*

2:15 Whether the AQAR was placed in statutory body Yes \_\_-\_\_\_\_ No \_\_\_√\_\_\_\_\_

 Management \_\_\_\_\_\_-\_\_\_\_\_ Syndicate \_\_\_\_\_\_-\_\_\_\_

Any other body \_\_\_\_\_√\_\_\_\_

Provide the details of the action taken

|  |
| --- |
|  -The AQAR reports were discussed in the Core meeting of IQAC and teaching staff meeting.* Organized Parents meet
* Seminars, Workshop and invited talks were arranged
* Upgraded library by subscription of e-journals
* Career Guidance and Placement Cell strengthened
* Feetback on Alumni, parents and Students is introduced
 |

**PART – B**

**CRITERION – I**

1. **Curricular Aspect**

1.1 Detail about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing programme | Number of programmes added during the year | Number of self-fiancing programmes | Number of value added/ Career Oriented programme |
| Ph.D | Nil | Nil | Nil | Nil |
| PG | Nil | Nil | Nil | Nil |
| UG | 8 | Nil | Nil | Nil |
| PG Diploma | Nil | Nil | Nil | Nil |
| Advanced Diploma | 1 | Nil | Nil | Nil |
| Diploma | 1 | Nil | Nil | Nil |
| Certificate | 1 | Nil | Nil | Nil |
| Others | Nil | Nil | Nil | Nil |
| **Total** | 11 | Nil | Nil | Nil |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary | Nil | Nil | Nil | Nil |
| Innovative | Nil | Nil | Nil | Nil |

* 1. (i) Flexibility of the Curriculum: CBCS ? Core ? Elective option / Open option :

|  |  |
| --- | --- |
|  **Pattern** |  **Number of Programmes** |
|  Semester |  12 |
|  Trimester |  - |
|  Annual |  - |

* 1. Feedback from stakeholders\* Alumni \_\_\_√\_\_ Parents \_\_\_-\_\_\_ Employers \_\_\_-\_\_\_

***( On all aspects)*** Students \_\_√

Mode of feedback Online \_\_\_-\_ Manual \_\_\_\_√\_\_\_

Co-operating school ( for PEI) \_\_-\_\_\_\_

 *\*Please provide an analysis of the feedback in the Annexure*

* 1. Whether there is any revision / update of regulation or syllabi, if yes, mention their salient aspects.

|  |
| --- |
|  Added Advanced Diploma course in Poultry farming |

* 1. Any new Department / Centre introduced during the year. If yes give details.

|  |
| --- |
|  No |

**CRITERION – II**

1. **Teaching, Learning and Evaluation**

2.1 Total No of Permanent faculty

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Total** | **Asst.Professors** | **Associate Proffessors** | **Professors** | **Other** |
| **37** | **10** | **26** | **-** |  **1** |

2.2 No of permanent faculty with Ph.D **: 8**

2.3 No. of Faculty Positions Recruited ( R) and Vacant (V) during the year

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Asst. Professor**  |  | **Associate Professor** |  | **Professor** |  | **Others** |  | **Total** |  |
| R | V | R | V | R | V | R | V | R | V |
| 10 | - | 26 | - | - | 2 | - | - | 36 | 2 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

|  |  |  |
| --- | --- | --- |
|  3 |  Nil |  Nil |

* 1. Faculty participation in conferences and symposia

|  |  |  |  |
| --- | --- | --- | --- |
| No. of faculty | International level | National level | State level |
| Attended |  |  |  |
| Presented papers |  |  |  |
| Resource persons |  |  |  |

* 1. Innovative processes adopted by the institution in Teaching and learning

|  |
| --- |
| * Use of LCD projectors and overhead projector in teaching-learning process.
* Field study and project work.
* Group paper presentation and interaction session of students.
* Skill training programmes
* Invites eminent persons to deliver lectures.
* Student’s seminars
* Students mentoring
 |

* 1. Total No. of actual teaching days during this academic year : \_\_\_\_\_\_\_\_
	2. Examination/ Evaluation Reform initiated by the Institution ( for example : Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

|  |
| --- |
|   Nil |

* 1. No. of faculty members involved in curriculum restructuring/ revision / syllabus development As member of Board of Study / Faculty / Curriculum Development workshop.

|  |  |  |
| --- | --- | --- |
|  6 |  1 |  Nil |

* 1. Average percentage of attendance of students \_\_\_\_\_\_\_\_\_
	2. Course / Programme wise distribution of pass percentage :

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Dist. | I Div | II Div | III Div | Total no. of passed | Passed percentage |
| III B.A. (Hons) | 12 | Nil | Nil | 1 | 6 | 7 | 58.33% |
| III B.A ( Gen) | 53 | Nil | Nil | 3 | 27 | 30 | 56.60% |
| I Semester | 192 | 2 | 9 | 54 | 3 | 68 | 35.42% |
| II Semester | 97 | 1 | 8 | 20 | 4 | 28 | 28.87% |
| III Semester | 112 | Nil | 11 | 65 | 1 | 81 | 72.32% |
| IV Semester | 97 | 12 | 46 | Nil | Nil | 58 | 59.79% |
| V Semester | 107 | - | 18 | 50 | 1 | 69 | 64.49% |
| VI Semester | 103 | Nil | 21 | 47 | 3 | 71 | 68.93 % |
| Certificate course | 5 | 2 | 3 | 0 |  0 | 5 | 100 % |
| Diploma | 3 | Nil | 3 | 0 | 0 | 3 | 100% |
| Advance Diploma | 2 | Nil | 2 | 0 |  0 | 2 | 100% |

* 1. How does IQAC contribute/ Monitor / Evaluate the teaching & learning processes :

|  |
| --- |
| * IQAC monitors the progress of the teaching-learning process by organizing meeting with teaching staffs, students and parents separately.
* Collecting feedback from alumni and student Union leaders
* Introducing students assessment of teachers
* For quality enhancement, mentoring system is introduced in which all teachers are assigned to look after various students.
* One day Library orientation programme is conducted to the new students to make aware of how to make used of library in more effective way.
 |

* 1. Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| **Faculty / Staff Development Programmes** | **Number of faculty benefited** |
| Refresher courses | 04 |
| UGC- Faculty Improvement Programme | 00 |
| HRD programmes | 00 |
| Orientation programmes | 00 |
| Faculty exchange programme | 00 |
| Staff training conducted by the university | 00 |
| Staff training conducted by other institutions | 03 |
| Winter camp | 01 |
| Others | 00 |

* 1. Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the year | Number of positions filled temporarily |
| Administrative staff | 13 | 2 | Nil | 1 |
| Technical staff | - | - | - | - |

**CRITERION – III**

1. **Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

|  |
| --- |
|  |

* 1. Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | Nil | Nil | Nil | Nil |
| Outlay in Rs.Lakhs | Nil | Nil | Nil | Nil |

* 1. Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | Nil | 1 | 90,000 | 70,000 |
| Outlay in Rs.Lakhs |  |  |  |  |

* 1. Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journal | Nil | Nil |  |
| Non-Peer Review Journals | Nil | Nil |  |
| e-Journals | Nil | Nil |  |
| Conference proceedings | Nil | Nil |  |

* 1. Details on Impact factor of publications :

Range \_\_- \_\_\_ Average \_\_-\_\_\_ h-index \_\_-\_\_ Nos. in SCOPUS \_\_\_-\_\_

* 1. Research funds sanctioned and received from various funding agencies, industry and other organizations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
| Major Projects |  |  |  |  |
| Minor Projects | 2 | UGC | 90,000 | 70,000 |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University / College | 1 | College |  |  |
| Students research projects( other than compulsory by the university ) | 1 |  |  |  |
| Any other ( Specify) |  |  |  |  |
| Total |  |  | 90,000 | 70,000 |

* 1. No. of books published i) With ISBN No. \_\_\_1\_\_\_ Chapters in Edited Books \_4\_\_\_\_

ii) Without ISBN No. \_1\_\_\_

* 1. No. of University Departments receiving funds from

UGC-SAP : **Nil** CAS : **Nil** DST-FIST : **Nil**

DPE : **Nil** DBT Scheme / funds : **Nil**

* 1. For colleges

Autonomy : **Nil**  CPE : **Nil** DBT Star scheme : **Nil**

INSPIRE : **Nil** CE : **Nil** Any other ( specify) : **Nil**

* 1. Revenue generated through consultancy : **Nil**
	2. No. of conferences organised by the Institution

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | Nil | Nil | 1 | Nil | 1 |
| Sponsoring agencies | - | - | College |  | College |

* 1. No. of faculty served as experts, chairperson or resource persons \_\_\_\_\_\_
	2. No. of collaborations : International :**Nil** National : **Nil** Any other :**Nil**
	3. No. of linkages created during this year : **Nil**
	4. Total budget for research for current year in lakhs : **Nil**

 From Funding agency : **Nil** From Management of University / College : **Nil**

Total : **Nil**

 3.16 No. of patents received this year

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | Nil |
|  | Granted | Nil |
| International | Applied | Nil |
|  | Granted | Nil |
| Commercialised | Applied | Nil |
|  | Granted | Nil |

* 1. No. of research awards / recognitions received by faculty and research fellows of the institute in the year

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | District | College |
|  |  |  |  |  |  |  |

* 1. No. of faculty from Institution who are Ph.D Guides **Nil**

and students registered under them  **Nil**

* 1. No. of Ph.D awarded by faculty from the Institution :  **2**
	2. No. of Research scholars receiving the Fellowships ( Newly enrolled + existing ones )

JRF SRF Project Fellows : **2** Any other

3.21 No. of students participated in NSS events :

 University level **50** State level **30** National level **Nil** International level **Nil**

3.22 No. of students participated in NCC events :

 University level **Nil** State level **Nil** National level **Nil** International level **Nil**

3.23 No. of Awards won in NSS:

 University level **Nil** State level **Nil** National level **Nil** International level **Nil**

3.24 No. of Awards won in NCC:

 University level **Nil** State level **Nil** National level **Nil** International level **Nil**

3.25 No. of Extension activities organised:

 University forum **Nil** College forum **2**

 NCC **Nil** NSS **Nil** Any other **Nil**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

|  |
| --- |
| 1. Orientation programme for NSS students was held on 7th July,2013, focusing on the importance of NSS and personality development through Community service.
2. Renovation of Well at Dawrpui Vengthar locality involving 20 students .
3. Renovation of Urinal at Kanaan locality, Aizawl
4. Cleanliness work at the College on August 8th 2013 involving 300 students.
5. NSS Special camp was held in Darlung, Aizawl district in which awareness campaign on Career guidance; HIV/AIDS awareness seminar and public urinal is constructed.
6. Youth Adventure Club organized
7. Students Self Support wing organized workshop in the college focusing on how students can be self reliant.
8. Mizo Literature Club was formed
 |

**CRITERION –IV**

1. **Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 781.90 Sq.m | - | - | - |
| Class rooms | 6 | 4 | NLCPR | 130 lacs ( under construction) |
| Laboratories | 1 | - |  |  |
| Seminar Halls | - | - | - | - |
| No.of important equipments purchased(> 1-0 lakh) during the current year |  |  |  | 9 lacs |
| Value of the equipment purchased during the year (Rs. In lakhs) |  |  |  |  |
| Others |  |  |  | 139 lacs |

* 1. Computerization of administration and library

|  |
| --- |
| Administrative wing/section is equipped with computers and internal facility with Wi-Fi connection and fully computerization of the administrative section is under way. In library, circulation system is generated with Barcode and Thermal Receipt printer system. Computerization of Reader Cards with Bar –coding system. LAN system facilities through the college campus ( Library, Administrative block and Teaching Common room) |

* 1. Library services :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing |  | Newly added |  | Total |  |
|  | No. | Value | No. | Value | No. | Value |
| Text Book | 6743 | 5,65,140 | 107 | 20,530 | 6850 | 5,86,270 |
| Reference Books | 300 | 1,20,100 | - | - |  | 1,20,100 |
| e-book | - | - | - | - | - | - |
| Journal | 24 | 3,000 | - | - | - | 3,000 |
| e-Journal | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | - | - | - | - |
| Others (specify) | - | - | - | - | - | - |

* 1. Technology up gradation ( overall) :

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing centres | Computer centres | Office | Departments | Others |
| Existing | 15 |  | 1 | 5 | 1 |  |  |  |
| Added |  |  |  |  |  |  |  |  |
| Total | 15 |  | 1 | 5 | 1 |  |  |  |

* 1. Internet access, training to teachers and students and any other programme for technology upgradation ( Networking, e-Goverance etc.)

|  |
| --- |
|  Soul training at Ahmedabad  |

* 1. Amount spent on maintenance in lakhs :
1. ICT : 0.2 lakh
2. Campus Infrastructure and facilities : 9 lacs
3. Equipments : 10 lacs
4. Others : 4 lacs

**Total : 23.2 lacs**

**CRITERION - V**

1. **Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

|  |
| --- |
|  \* Student orientation is held for I Semester students \* Career Counselling Cell conducted counselling to the students \* Alumni meeting  \* A separate students Union office is established \* Career awareness workshop is conducted \* Putting up notice on notice board |

5.2 Efforts made by the institution for tracking the progression

|  |
| --- |
| \* Suggestion / complaint box is placed in every class\* Student Counselling\* Various department maintain records of the outgoing students\* Department conduct meeting with outgoing students\* Teaching faculties contribute money and give cash wards to meritorous students |

5.3 (a) Total Number of students

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph.D | Others |
| 604 | Nil | Nil | Nil |

 (b) No. of students outside the state : 05

 © No.of international students : Nil

|  |  |
| --- | --- |
| No | % |
| 267 | 44.21 |

|  |  |
| --- | --- |
| No | % |
| 337 | 55.79 |

 Men Women

|  |  |
| --- | --- |
|  Last Year |  This Year |
| General | SC ST | OBC |  Physically Challenge | Total | General | SC | ST | OBC | Physically Challenge | Total |
|  |  |  |  |  | Nil | 3 | 334 | - | 3 | 604 |

Demand Ratio Dropout %

5.4 Details of student support mechanism for coaching for competition examinations ( If any)

|  |
| --- |
|  \* Coaching classes for competitive examinations were arranged by the college. \* Orientation programmes for writing examinations and to how face interview were orgainsed.  |

No. of students beneficiaries **45**

5.5 No. of students qualified in these examinations

NET **Nil** SET /SLET **Nil** GATE **Nil** CAT **Nil**

IAS/IPS **Nil** State PSC **1** UPSC **Nil** Others  **4**

5.6 Details of student counseling and career guidance

|  |
| --- |
| A one day Orientation programme was organized for I Semester students on ‘ Semester System’2. Orgainsed workshop for Semester V and Semester VI students regarding 3. An awareness programe on counseling was conducted to all the students.4. Career & Counseling appointed four counselors. The counselors are on duty from Wednesday to Friday every week, to render their service to the students |

 No. of students benefitted **: 120**

5.7 Details of campus placement

|  |  |
| --- | --- |
| On Campus | Off Campus |
| Number of Organization Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| Nil | Nil | Nil |  |

5.8 Details of gender sensitization programmes

|  |
| --- |
| \* Orientation programme for girls students organized by Anti –Ragging Squad\* International Women’s Day was observed on 7th March,2014\* Female Health Awareness programme was organised |

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State /university level **40** National level **1** International level **Nil**

No. of students participated in cultural events

State /university level **2** National level **1** International level **Nil**

5.9.2 No. of medals/awards won by students, Games and other events

Sports : State /university level **1** National level **1** International level **Nil**

Cultural **:**State /university level **1** National level **Nil** International level **Nil**

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
| Financial support from institution | Numbers of students | Amount |
| Financial support from government | 540 | 42,73,4000 |
| Financial support from other sources | Nil | Nil |
| No. of students who received International/ National recognition | Nil | Nil |

5.11 Student organized / initiatives

Fairs : State /University level **Nil** National **Nil** International level **Nil**

Exhibition : State/University level **Nil** National **Nil** International level **Nil**

5.12 No. of social initiatives undertaken by the students : **2**

5.13 Major grievances of the students ( if any) redressed :

|  |
| --- |
| \* Inadequate infrastructure facilities\* Inconsistent power supply\* More photocopying machine so as to meet the demand of the students need |

**CRITERION –VI**

1. **Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

|  |
| --- |
| MISSION, GOALS & OBJECTIVES: Mission Being a Co-educational Institution, the College aims at imparting Quality Education in a proper academic atmosphere for both boys and girls. It tries to motivate the students to learn, serve and attain excellency. Goals & Objectives 1. To build the institution on the foundation of spiritual, moral and cultural values 2. To instill self-confidence, sensibility and responsibility in the Students 3. To prepare students for competitions at all levels 4. To provide facilities to the students for higher education 5. To achieve academic excellence 6. To trace out the inborn talents of the Students |

6.2 Does the Institution has a management Information system

|  |
| --- |
|  Yes, the college has a management Information system* Complain / Suggestion box has been placed in front of all the classes
* The college has Student Information System
* Displaying list of students admitted in the college notice board
* Students’ profile has been computerised
 |

6.3 Quality improvement strategies adopted by the institution for each of the following

 6.3.1 Curriculum Development

|  |
| --- |
| \* 8 faculty are Members of Board of Undergraduate Studies under Mizoram University\* As the college follows the syllabus and Curriculum of Mizoram University, there is little scope of internal Curriculum designing. But, still every department has its own academic calendar to complete the syllabus. Besides this certificate programme- in Poultry farming has been introduced.\* Lesson plan is prepared by every teachers at the beginning of the session\* The teaching staffs are allowed to undergo orientation and refresher courses organized by the Staff Academic College of various universities and the college also conducted workshop of various burning issues.\* For the non teaching staff also undergo training organized by Administrative Training Institute (ATI)\* Reading Report of the students has been introduced  |

 6.3.2 Teaching and Learning

|  |
| --- |
| \* Uses of LCD projectors and overhead projector in classroom teaching\* Department organize students’ seminar, group presentation and group discussion\* Field study, symposium, project work are carried out by various department\* Course plan for every subject before the commencement of each semester and study materials are given to the students\* Remedial classes for slow learners\* Regular assignment to the students\* Students mentoring\* Feedback from students\* Lesson planning –In the beginning of the session each department prepared lesson plan.\* Academic calendar has been prepared at the beginning of the session by various department |

6.3.3 Examination and Evaluation

|  |
| --- |
| \* Semester system with continuous Internal Assessment\* The performance of students is analyzed by each department after every internal test and external ( University ) examination\* Examination Committee conducted two internal test and external examination \* Moderation Committee is formed which check and analyze the question check in internal test and moderate the marks given in internal test and assignments.\*  |

6.3.4 Research and Development

|  |
| --- |
| \* Separate Research cell is formed\* Teachers are kept updated about available scope for applying research agencies.\* Encourage teachers to pursue research work.\* Teachers are encourage to undergo research work\* Undertaken survey on Below Poverty Line in Dinthar area. |

6.3.5 Library, ICT and physical infrastructure/ instrumentation

|  |
| --- |
| \* Library Committee is formed and it has initiated quality improvement programme,\* Library is updated, computers are purchased and are connected with Internet Wi-Fi\* Library orientation programme is organized every year for I Semester students\* Reference section is created during this academic year |

6.3.6 Human Resource Management

|  |
| --- |
|  \* All faculty members are involved in various activities of IQAC \* College has Students’ Union which are responsible for the Students’ welfare \* Staff Welfare Committee is established which looks after the affairs of the teaching and non teaching staff. \* Study leave for faculties perusing research degrees. |

6.3.7 Faculty and Staff recruitment

|  |
| --- |
| \* As the college is a government institution all the faculty and staff are recruited by the government as per norms/rules. |

6.3.8 Industry Interaction / Collaboration

|  |
| --- |
| \* Invited successful person in various field to delivered lectures\* In collaboration with Animal Husbandry and Vetinary department poultry course has been introduced\* In collaboration with AMEN two faculty members assist as research consultant on – Identification industries in Mizoram and Food production in Mizoram |

6.3.9 Admission of students

|  |
| --- |
| \* The college follows first come first serve basis where admissions are given to students irrespective of their gender, ethnicity, religion, socio-economic condition.\* Quota is also given to physically challenge group and special consideration for proficiency in sports in the state and national level |

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | College Welfare Fund, College Teachers Fund |
| Non Teaching | College Welfare Fund |
| Students | Payment of college fee on installment basis.Conveyance allowance (UGC –sponsored) |

6.5 Total corpus fund generated :

|  |
| --- |
| √ |

|  |
| --- |
| - |

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done ?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External |  | Internal |  |
|  | Yes / No | Agency | Yes / No | Authority |
| Academic | No | No | Yes | Yes |
| Adminstrative | No | No | Yes | Yes |

6.8 Does the University / Autonomous College declare results within 30 days ?

 For UG Programmes Yes - No \_√\_

 For PG Programmes Yes - No -

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

|  |
| --- |
| NA |

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

|  |
| --- |
| NA |

6.11 Activities and support from the Alumni Association

|  |
| --- |
| \* Sponsoring students in Inter-College sports\* Sponsoring college level seminar\* Alumni meet are conducted every year\* Alumni are requested to deliver lectures |

6.12 Activities and support from the Parent-Teacher Association

|  |
| --- |
| * Feedback from parents
* Parent Teachers Meeting is organized every year
 |

6.13 Development programmes for support staff

|  |
| --- |
| * College Welfare loan is introduced to college staff
* Staffs are given training as needed arises
 |

6.14 Initiatives taken by the institution to make the campus eco-friendly

|  |
| --- |
|  * Rain water harvesting system
* Initiating Plastic Free campus
 |

**CRITERION –VII**

1. **Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

|  |
| --- |
|  \* Various department created a students appup group it which the courses and important topics are discuss.\* Study notes are uploaded on student appup group\* LCD projector is used in teaching-learning process |

7.2 Provide the Action Taken Report (ATR) based on the plan decided upon at the beginning of the year.

|  |
| --- |
|  **Annexure – I** |

7.3 Give two Best Practices of the institution *( please see the format) in the NAAC Self Study Manuals’)*

|  |
| --- |
| 1. Mentoring System2. Introduction of Students Evaluation of Teachers |

7.4 Contribution to environmental awareness / protection

|  |
| --- |
| * Rain water harvesting
* NSS and Red Ribbon club organized environmental awareness campaign in the college
 |

7.5 Whether environmental audit was conducted ? Yes \_\_-\_\_\_\_ No \_\_\_\_√\_\_\_\_\_\_

7.6 Any other relevant information wishes to add. ( for example SWOT Analysis)

|  |
| --- |
| **STRENGTHS*** Authorities are committed and dedicated towards the cause of higher education
* Conducive atmosphere for teaching and learning
* Committed and qualified faculty members
* Good relationship among stakeholders
* Sensitive to students from socially backward sections

**WEAKNESS*** Limited academic flexibility in the choice of subject
* Students have poor communicative skills
* Lack of linkage and collaboration with industries
* Lack of land for future expansion of the institution
* Lack of outdoor sports activities

**OPPORTUNITIES*** Distance education programme ( IGNOU)
* Introduce skill development programme
* Ph.D and M.Phil acquired by the faculty members is high in comparision with other colleges
 |
|  **THREATS*** Students are not always regular as majority is coming from rural areas.
* Socio-economic condition of the students are not good which make them to work part-time while studies.
 |

1. Plans of institution for next year

|  |
| --- |
|  1. Organization of Seminar, Workshop, Symposium, Group Discussion and Debating.
2. Remedial classes for disadvantaged and slow learners.
3. Tutorial classes for above average students.
4. Remedial classes for Scheduled class and Scheduled Tribe students.
5. Orientation programme for the newcomer students and students of all Core subjects.
6. Leadership training for all class representatives and student’s Union leaders.
7. Spoken English classes for the development of Communication Skills.
8. Personality development programmes through National Service Scheme (NSS), Youth Adventure Club (YAC), Cultural Club and Red Ribbon Club (RRC)
9. Coaching classes for students appearing for state, central and other Competitive Examinations.
10. Basic Computer training to teaching, non- teaching staff and students.
11. Introduction of mentoring system.
12. To observe Information Technology (IT) Month.
13. Spoken English classes
14. To conduct Research project on burning issues of the society.
15. To organized Entrepreneurship Development Programme.
16. Establishment of Multi Gymnasium
17. Upgradation of Counselling Centre
18. Continuation of Mentoring system
19. Introduction of Cooking classes to the students
20. Cleanliness drives to be conducted in every Friday
 |

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