

IQAC MEETING MINUTE

Date : 18th May 2020

Venue : Principal's Chamber, Govt. Aizawl West College

Members Present:

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| 1. Prof. C. Lalthlengliana | Principal & Chairman |
| 2. Dr. Lalremruati | Coordinator |
| 3. Prof. Benjamin Lalrinsanga | Assistant Coordinator |
| 4. Mrs. Lianhlupuii | |
| 5. Dr. P.L. Ramliana | |
| 6. Mr. Lalvulliana | |
| 7. Dr. Mary Ann LalbiakhluiZadeng | |
| 8. Mrs. Lalthakimi | |
| 9. Mr. Lalhmingliana | |

The Principal chaired the meeting. After giving a brief introduction about the reconstruction of the members of IQAC, the following were discussed in the meeting:-

1. Review of actions taken by IQAC – The Coordinator gave a brief report of the different actions taken by the different cells of IQAC from 1st July 2019 till date. The meeting suggests the following:-
 - a. Career and Placement Cell – The cell will pursue keeping the placement records of students who has passed out from the college.
 - b. Research and Documentation Cell – The cell has done a brief study at Baktawng Adopted Village and at the neighboring areas of the college. The cell is requested to upload their study result as per their documentation record.
 - c. Upgradation of the college website – The IT Cell will be in-charge of upgrading the college website making it more attractive and informative.
 - d. Academic Interaction Cell in collaboration with the Department of Mizo, GAWC and Aizawl Theological College will plan a seminar on the 'The Life and Works of Rev. Dr. LalngurauvaRalte' sometime in December 2020.
2. Upgradation and enhancement of technological skills of the teaching staff – The meeting decides that the IT Cell alongwith the faculty of the college's NIELIT Study Centre will organize a workshop for the faculty in the near future.
3. Seminar/Webinar – At least one Webinar will be organized by the IT Cell, within the COVID-19 Lockdown. The Coordinators and Assistant Coordinators of IQAC will explore for fundings of seminar.

(Dr. LALREMRUATI)
Coordinator

(Prof. C. LALTHLENGLIANA)
Principal & Chairman

(Dr. SAMUEL V.L. THLANGA)
Assistant Coordinator

