YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Govt. Aizawl West College
• Name of the Head of the institution	Prof. C. Lalthlengliana
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03892325945
• Mobile No:	9774698066
• Registered e-mail	govtaizawlwestcollege@gmail.com
• Alternate e-mail	iqacgawc@gmail,com
• Address	Dawrpui Vengthar
• City/Town	Aizawl
• State/UT	Mizoram
• Pin Code	796001
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Mizoram University**
• Name of the IQAC Coordinator	**Dr. Samuel VL Thlanga**
• Phone No.	**03892328989**
• Alternate phone No.	**8131961374**
• Mobile	**9436362173**
• IQAC e-mail address	**iqacgawc@gmail.com**
• Alternate e-mail address	**govtaizawlwestcollege@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://gawc.edu.in
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gawc.edu.in/uploads/attachments/2022/06/6dccd2ed1208fb3d76705beaa6ce8a49/pages-203-5555555.docx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**62.25 (Institutional Score)**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**C**	**1.83**	**2011**	**08/01/2011**	**07/01/2016**
Cycle 3	**B+**	**2.57**	**2017**	**09/06/2017**	**08/06/2022**

6.Date of Establishment of IQAC	**07/09/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Salary	State Government	2021-2022	8,34,01,363
Institutional	Construction, Renovation and Equipments	RUSA	2019-2022	2,00,00,000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Online Finishing School for Graduating Students was organized by IQAC Steering Committee during 21st June - 2nd July, 2022 with the theme "Enduring against the odds". Distinguished personalities were invited as resource persons in this eight-days Finishing School.

- Symposium on Open Elective in Post Graduate courses for teachers of History and Education Departments was organized on 18th January, 2022 by Academic Interaction Cell, IQAC. Prof. B. Lalrinsanga, Department of Education and Dr. Samuel VL Thlanga, Department of History were the resource persons.

- National Level Online Faculty Development Programme on Intellectual Property Rights, IQAC organized by Intellectual Property Rights Cell in collaboration with Patent Information Centre, Mizoram Science, Technology and Innovatin Council (MISTIC) during 21st - 25th February, 2022

- Webinar on English Learning Skills was organized by Language Development Cell, IQAC on 11th March, 2022. Ms. HT Zuali, Assistant Professor, HATIM was the resource person.

- Webinar on Common Errors in Mizo in which Mr. H. Lalawmpuia, Assistant Professor, Mizo Department, Govt. Aizawl West College served as the resource person was organized by Language Development Cell, IQAC on 16th March, 2022

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Improvement in IT facilities	At IQAC initiatives two new internet connections, namely Zonet Internet and Jio Wifi have been subscribed within the reporting period.
New drinking water-point for students	At the request of the IQAC, the Principal urged two College Alumni members who are Members of the State Legislative Assembly as well. As a result two new double-tap water coolers have been installed in the academic building of the College
Installation of Smart Classroom facilities	As requested by the IQAC, the Hon'ble Land Revenue Minister of State, Govt. of Mizoram, Pu Lalruatkima provided INR Two lakh ninety thousand for the same. Smart Classroom has been successfully installed accordingly.
Adoption of School	Govt. Middle School, Dawrpui Vengthar has been taken up as an adopted school by the College by signing Memorandum of Understanding between authorities of the two institutions. The objective of the said MoU is to help improve the school students in functional English and also to provide basic life-skills.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	15/02/2022

Extended Profile	

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	9

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	974

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	415

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	244

File Description	Documents
Data Template	View File

3.Academic	
3.1	38

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2	**36**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**15**
Total number of Classrooms and Seminar halls	
4.2	**57.98**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**61**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution follows the curriculum designed by the University. For effective curriculum delivery the institution followed a well-planned and documentation process as stated below:

- **At the beginning of each academic session, the Institutional Annual Academic Calendar is prepared following the University calendar. Preparation of the Institutional calendar is taken up by the Committee of Heads of Departments.**
- **An orientation program is conducted for fresher at the beginning of the Session.**
- **Matters concerning examinations such as filling up examination forms, Internal Examinations, and University examinations are taken up by the Examination Committee.**

- **Teachers prepare lesson plans, maintain logbooks, and give monthly reports to the Principal through the HOD.**
- **Teaching is delivered through ICT/PowerPoint presentations. Due to the Covid19 pandemic, teachers still have to resort to the online mode. Learning materials are provided to the students through students' official WhatsApp group and Google classrooms.**
- **Home assignments and class tests are conducted to assess the continuous academic performance of the students**
- **Field visits and internships in the related curriculum are organized to extend the knowledge of the students.**

The College library is made accessible to teachers and students even during the pandemic.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gawc.edu.in/uploads/attachments/2022/06/9ce360d6264dffe28f3507b96634e4f9/pages-257-111.xlsx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Examination Committee conducted an orientation program regarding question patterns and distribution of marks.

- The Institutional Academic Calendar and programs of CIE are notified to the students through the College Website, Students' WhatsApp group, and Notice board.

- Continuous Internal Evaluation is carried out by giving Assignments, Internal Examinations, Project writing, presentations, students' seminars, etc. Due to the Covid19 pandemic, Internal Examinations are conducted online through Zoom.

- Internal Evaluation is conducted twice every semester. The examination Committee prepared exam routines and duty rosters and faculties are also briefed on Internal paper setting, invigilation duty, and Evaluation of papers.

- Internal examination is conducted online through Zoom for the 2nd and 4th semester and, for the 6th-semester students, the examination

is conducted offline.

- Answer paper is given back to the students and given time for complaints. The final internal marks are submitted to the Internal Moderation Board for Compilation.

- The final CIE is submitted to Examination Department, MZU through Examination Portal.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://qawc.edu.in/uploads/attachments/2022/06/d31c4b7b4fa6956763b6d73bcec409a7/pages-257-112.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

95

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

95

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **PSY/V/CC/09: Research Methodology includes Ethics in**

Psychological Research. To address ethical concerns, the American Psychological Association (APA) has developed the APA ethical principles in the conduct of research

- PSY/CC/301: Lifespan Development includes Puberty and Adolescents which focuses on biological changes, sexual maturation, and sexual behavior.
- UG/PA/V/CC/08 (B): Civil Society Administration includes Administration and Gender, Administration and Human Rights
- POL. SCIENCE: Paper VIII (a): Human Rights incorporates the Rights of women

Paper VIII (b): Women and Political Process

- ENG/IV/FC/4: Environmental studies incorporate the study of environment and sustainability in the curriculum
- PSY/VI/CC/19: Applied Psychology also incorporates Environmental Psychology into the curriculum
- PSY/V/CC/13: Social psychology includes Violence against LGBT communities and discrimination based on gender
- EVS/IV/FC/07: Environmental Studies
- ECO/VI/CC/09: Environmental Economics – The course aims to provide fundamental concepts in environmental economics. Learners will be able to understand economy-environmental linkages.

Eco Club: Eco Club is formed and organized various programmes such as: Pollution Control Board.

- Ban on single-use plastic campaign was organised on this day. Signature campaign was also done where students pledged to stop using single-use plastics by giving their signatures.

Observance of Earth Day on 22nd April 2022 in collaboration with Mizoram

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

28

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/e/1FAIpQLScQ QVuIZKh6SQqYqYJPVjHLZx3Tg68yd3LXJIW0gVwdXbkl-Q/viewform?usp=sf_link

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

459

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

459

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College evaluates students' knowledge and skills using the results of previous Board/University examinations as well as Internal Continuous Assessment marks. The college-processed "Manual for Slow Learners and Advanced Learners" is used to identify slow and advanced learners.

Special provision is made for slow learners which include remedial classes, special assignment, solving question papers of previous University Examination and providing study materials.

Advanced students are encouraged to strive for higher goals and become successful students, as evidenced by their achievements of top ranksin university examinations. The faculty members developself-designed mechanism to throw challenges to the advanced learners by exerting extra efforts from them. The College organises career awareness programmes where experts from various fields are invited as resource person.

Mentoring Committee divides all the students into groups and each group is under the mentorship of senior most students, supervised by the Mentoring Cell. The mentors encourage their mentees to improve theiracademic and overall performance. WhatsApp groups are created for disseminatingimportant messages to students and parents.

File Description	Documents
Link for additional Information	https://gawc.edu.in/uploads/attachments/2022/06/1b566cb8983893779d59703d34073861/pages-246-gawc-list-of-mentors.pdf
Upload any additional information	[View File]()

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
974	38

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Blended students centric methods areutilised to enhance participative learning, experimental learning and problem solving. Due to Pandemic, offline(face to face) interface is not possible within the reporting period.Therefore, students are divided into several groups and they perform onlinepaper presentation, also the students are individually selected to give lecture to their peer students onselected topics for experimental teaching and learning.

Besides online discussion, deliberations arealso organised to enable the students to tacklechallenges and to solve problems faced within the Academic sphere and life challenges in general.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/2841af657a691f51dc3eb6da67186cfc/pages-247-20329-17-34.docx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Each classroom is well-equipped with an LCD projector and screen. All departments use PowerPoint presentations for imparting knowledge. Social media is skilfully used by the college through its WhatsApp group and Facebook. Google forms App was used for Test and Internal examination. All Teachers used ZOOM for online live classes during the Covid-19 Pandemic when the class could not be attended offline - the institution bought 5-zoom channel licenses for online classes and each department also bought their own department Zoom platform. Study materials were uploaded in each WhatsApp group.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gawc.edu.in/uploads/attachments/2022 /03/9d2755b3910a40e9f1b0a45671b2f1ef/pages-2 15-20329-18-36.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

605

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Academic Calendar was prepared by the college on a yearly basis in accordance with the Academic Calendar issued by the affiliating University i.e., Mizoram University. The calendar includes all the important dates and events like reopening of the college, commencement of examinations, Student's Union Election, College Week, Internal Exams etc. The Academic Calendar is publicised at the beginning of each semester among the students. It is also uploaded in the College's Website.

File Description	Documents
Any additional information	View File
Link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/6dccd2ed1208fb3d76705beaa6ce8a49/pages-203-5555555.docx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination department of the college sets the routine and officially declares results of all the four internal exams. Students' performance are assessed and evaluated through their home assignments and class assignments. The college follows the marking system as prescribed by the University. The mark obtained by each student in the college internal exam is credited to the final marks in their university exam. Every activity or result is recordedwith the help of Database maintained by the Examination department. It is mandatory for students to obtain atleast75 percentattendance in order to be eligible for University Exams.

File Description	Documents
Any additional information	View File
Link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/056357e3bcad76348490d6079d52cb66/pages-217-2222.docx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the beginning of each semester the college organises an orientation programme in which students are informed about thecourses, rules and regulations and the various committees and Cells of the Internal Quality Assurance Cell (IQAC)of the College .Orientation programmes are also conducted by each department for their respective core students. Each department duly takes up the task of explaining the broad concept of the subjects opted by the students and career prospects of the subject, the importance of attending classes regularly as well as their Internal Exams and Home assignments. Programme outcomes, course outcomes, and programme specific outcomes are highlighted in the subject-wise orientation programmes at the time of commencement of the new semester. All the departments have 12 papers each in every subject except in the History Department's Post Graduate Course where there are 24 papers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gawc.edu.in/uploads/attachments/2022/06/7fcdf0449eaa2d6dc5286a2044e8777f/pages-248-261.docx
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct Assessment Methods: Internal assessmentthrough Continuous Assessment Test , Assignments, Class Seminars andStudents' Project isconducted at regular intervals as prescribed by the Regulations. Internal marks are awarded as per university guidelines. A review meeting of End-Semester results published by the affiliating University is another notable method of measuring attainment of Programme Outcome, Programme Specific Outcome, and Course outcome.

Indirect Assessment Methods: Feedback from Students is conducted for final and outgoing students on the teaching-learning process. Feedback from the students is analysed by the IQAC. An Alumni survey was conducted to take the feedback for assessing the college administration and their experiences of the college pertaining toteaching and learning system as well as cocurricular activities provided by the college. Employer feedback is alsoconducted to reflect the programme outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gawc.edu.in/uploads/attachments/2022/06/6241503fe144df5de015f59301674e6a/pages-249-20329-26-55-1.docx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

0

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://gawc.edu.in/uploads/attachments/2022/06/3e7dea8267c8dda314af7ce140b1bf85/pages-250-21423-27-58.xlsx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gawc.edu.in/uploads/attachments/2022/06/985cf49b47849442b19b70fd63300f5b/pages-213-student-satisfaction-survey-on-teaching-learning-process-2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-

government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

25

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has an active National Service Scheme, Eco Club and Red Ribbon Club. Through these units, the college undertakesvarious extension activities in the neighbouring communities as well as in certain villages. Several activities were carried out by the institution addressing the needs of the community which include- Cleanliness drive. Swachh Bharat is alsoheld in the College every Friday afternoon to keep the campus clean and plastic free. Students and facultyalike took active part in such activities. However, as a result of the restrictions laid down by the government due to the ongoing pandemic, certain activities mentioned here could not be undertaken regularly.

Water conservation – Steps arealso taken to conserve water resources as much as possible by holding Water Conservation Campaigns and constructing water holes/points in various villages.

Waiting sheds areconstructed and renovated at various places by NSS as part of community service.

Tree plantation- Tree plantation programmes are organized by the NSS of the college at its plantation sites like Thiak and Sihhmui.

Blood donation camps- Blood Donation camps are continually organized in the Institution by NSS and Red Ribbon Club in which the students and facultyalike took active part.

Plastic eradication- The institution is determined in making the college a plastic-free campus, where a systematic garbage disposal

system is carried out by segregating biodegradable, non-degradable and wet wastes.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/e5fc206cb33552e2c53fe73341f914ae/pages-223-extension-service-222.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

750

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

14

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Aizawl West College has three (3) campuses-

Main Campus at Dawrpui Vengthar;

Extension Campus at Maumual;

New Campus at Luangmual;

The Main Campus comprises of Main Building- Block A - Administrative Office, Classrooms, Seminar Room, IGNOU Office, Teachers' Common Room, Psychology Practical Room, Students' Union Common Room cum Office, Language Laboratory, NIELIT Centre , Women's Rest Room and Gymnasium.

Main Building- Block B - Classrooms, a Smart Classroom,Auditorium, Canteen, Library, Sick Room, Parking Lot, Legal Aid Clinic, Students' Equipment Room, IQAC Room, NSS Office, Entrepreneurship Knowledge Centre, Miscellaneous Room, and Chowkidar Quarters.

Classrooms, Seminar Hall, Auditorium and Library are all equipped with ICT tools.

There are 27 toilets including one specifically designed for the physically challenged.

For water storage and rain water harvesting, a proper conduit system and water tanks areinstalled. Water coolers donated by the college alumni arealso installed at convenient places.

The Library maintains a collection of textbooks, reference books, journals and periodic subscriptions. It is also in charge of UGC N-List programme. The library also housed e-resource centre with seven (7) sets of desktop computers.

The College has a Language Laboratory with twenty (20) sets of desktop computers equipped with SANAKO.

The library as well as the language laboratory have one computer each, equiped with JAWS Software, specially designed for visually impaired.

The College is an approved NIELIT Study Centre.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/b31cb70315083502a78a63979d1cc3d1/pages-258-411.xlsx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In order to inculcate the spirit of Mizo culture and familiarize cultural items in the minds of students, a College Cultural Club was formed. The Club owns a Mizo Indigenous Drum and various Traditional Costumes forpracticingand performing traditional dances.

A Students' Common Room cum Students' Union Office is presently equipped withTable Tennis Board, Carrom Board, Chess Board, Draught Board, Chinese Checker Board and other items. All these sport equipments are utilized by the College for organizing Annual Sports Meet and also for participating in University Sporting Events.

The Youth Adventure Club of the College has several items like mountaineeringrope, carabiner, etc. for organizing and participating in various adventure activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/449ee4189b60773f9da5090de887a9ab/pages-258-412.xlsx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/f8fa263e28120d345dc4787bc4a9db1d/pages-258-4131-additional.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1107395

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is the backbone for running any teaching-learning process and disseminatingknowledge. It provides different kinds of learning materials such as Books, Reference Books and e-Resources.

The College Library was established in 1993 with meager financial and infrastructural resources. Since its inception, the library has made tremendous progress with regard to its collection of books, resources provided and its daily usage by students and faculties alike.

The circulation and collection of books are the two main services rendered by the library. At present, the library has two employees viz., one (1) Library Assistant and one (1) Library Attendant. The college purchased a library software called SOUL Version 2.0 for Rs. 30,000/- from INFLIBNET Centre, Ahmedabad in 2012.

For accessing various kinds of books at the library, OPAC (Open Public Access Catalogue) and designated Barcode havebeen activated. Charging and discharging of books, documents and other resources is done through a unique Student's Library Card embedded with a Bar Code. Recently, a special software, known as JAWS has also been installed at the college library computers for assisting the special needs of the visually impaired.

For the maintenance of security, safeguarding and tracing movements of users, CCTV isinstalled at different places within the library. Grievances Box and Suggestion Box are also installed in various places of the College

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://gawc.edu.in/uploads/attachments/2022/06/941c69617e5339c158e534bbaa19c7f7/pages-258-421.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

432295

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

65

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Main campus is equipped with a free Wi-Fi facility with two (2) 100 Mbps Wi-Fi connections feeding all classrooms and offices. The College has set up a website under the domain of 'edu.in' which isupdated at regular intervals.

For the development of students' language skills andto help them catch up with the latest development of information and communication technology (ICT) and to equip the students with the technical know-how of the latest development in technology, the College has set up a Language Laboratory with twenty (20) sets of desktop computers installed with all necessary and updated softwares.

The College is an approved NIELIT (National Institute of Electronics and Information Technology) Study Centre for conducting CCC (Course on Computer Concept). All the core students of the College are eligible for enrolment in the CCC course by paying a minimal fee of Rs. 200/-.

However, due to the outbreak of Covid-19, all classes are presently conducted through an online mode. For conducting uninterrupted online classes, the Collegepurchased sixteen (16) Zoom licensed connections that greatly aids in the teaching and learning processes during thepandemic.

The College has also established an e-Resource Center at the Library with a capacity of seven (7) sets of desktop computers. Allfacultyare advised to put relevant learning materials and resources at this e- Resource Center.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/57dcbc86d91db4a775a7f5724cbe68b1/pages-258-431.pdf

4.3.2 - Number of Computers

61

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5797774

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The College has fifteen (15) Classrooms, including one Smart Classroom,one (1) Seminar Hall and one Auditorium-all equipped with ICT facilities like projector, etc.. Classrooms are allotted as per the requirement by the Departments'intake capacity at the time of admission and are utilized as per the routine prepared by the Admission and Examination Committee (AEC).**
- **All classrooms are taken care of by students themselves. The Class Representative (CR) prepared the cleanliness duty and sweeping duty routine to be followed by their fellow students.**
- **Government Aizawl West College is an approved NIELIT (National Institute of Information and Technology) Study Center for conducting TRIPLE C (Course on Computer Concept) class. The Computer Centre has twenty (20) sets of desktop computers fully connected with broadband internet facility.**
- **The Library is managed by one (1) qualified Library Assistant and one (1) Library Attendant. All students are advised to visit library regularly as per their convenience.**
- **The Library is equipped with the College e-Resource Centre with a working capacity of seven (7) sets of desktop computers for male and female separately. Books in the library are accessioned and arranged subject-wise. SOUL Version 2.0 is the automated system for managing books in the library.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/414ef55049cf1063a6722f081c9b4155/pages-258-442.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

515

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

14

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	https://gawc.edu.in/uploads/attachments/2022/06/4ba4d2e2a7a95a5170a3ce2fb9dd87ef/pages-259-513.xlsx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Charges are handed over to the newly elected leaders on 1st October 2020 at the Principal's office.

The leadership training program for the newly elected Student Union Leaders was conducted successfully on 9th October 2020. The College Week was conducted online due to the pandemic and was named 'E-Merge Online Competition'. White House emerged as the house champion with Blue House obtaining a second place. The E-Merge Online Competition closing function was conducted online through the college's official youtube channel. On March 3, 2021, the Students Union organised an Open Air Rile Shooting Competition at Dawrpui Venthar YMA Hall, Aizawl.

The Students Evangelical Union conducted a one-day orientation through Zoom online on 18th November 2020 and one day retreat was held on 3rd April 2021 at the College Auditorium. Joint Fellowship with MSEU Leaders was held on 9th April 2021 and four students participated in the state level Leadership training Camp through Zoom online organised by SLTC.

The Youth Adventure club had an enrolment of 69 members. The oneday training was conducted by the club on 13 March 2021 at Govt. Complex Sport Climbing Wall and 24 members participated in the training.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/1b2691297b3431f71dfdf5793d394dc8/pages-259-532.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt.Aizawl West College Alumni Association

Govt. Aizawl West College Alumni Association came to be known as Old Westian, was established in the year 1996. The founding leaders include Pu B. Vanlalhruaia & Pu Lalawmpuia Khiangte. It was revived in the year 2019 with the following named as Office Bearers :

President : Pu Lalawmpuia Khiangte

Vice President : Pu B. Vanlalhruaia

General Secretary : Tv. V. Lalnunthara V. Thanga

Assistant Secretary : Pu H. Zothankhuma

Treasurer : Pu Vanlalthlana

Finance Secretary : Pu RK Lalrinkima

A group of 30 Executive Council Member were appointed for its smooth functioning.

No. of enrolment: 281

Activities include:

1. Presenting Water Cooler to the college

2. Alumni Association members play an integral part in the college's new site at Luangmual. They meet the concerned Minister and higher authorities in the government and were included in the team of site verification.

3. The Annual Alumni Day which was held regularly before the Pandemic could not be held in 2021 due to the pandemic

4. No formal general meeting was conducted due to the advent of Covid-19 worldwide.

5. Office Bearers meetings were held occasionally during this time.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/564653cfe6c5f216f9a27648d9e32dfa/pages-259-541.docx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To develop the society by means of educating the youth.

To eradicate social evils, poverty and ignorance

To maintain social harmony among all classes of people

MISSION

To give quality education to the youth, aspiring to develop their

capacity and harnessing their potential through higher education. Through education, youth can choose and find their interests.

Response

- The vision of the College is reflected in the college motto "Learning, Service and Excellence", and this is possible only when educational services/products lead to true all-round development of the students – physical, mental, social, moral, spiritual, etc.
- By imparting various areas of knowledge, the college plays an important role in the elimination of social problems.
- Looking at the current global political scenario, education is on the top of every nation's agenda.
- Aims & Objectives

1. To build an institution on the foundation of spiritual, moral and cultural values

2. To impart value-based education

3. To instill self-confidence, and a sense of responsibility in the students

4. To encourage and facilitate quality-related research studies

5. To make the institution adaptable to the emerging ideas and systems at Regional, National or Global levels.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/daae4d80371d71be2ff162a66dd0e40a/pages-260-611.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College supports democracy and participatory management.Teachers, employees, students, parents, and alumni all participate in their organizations and make decisions. The College Development Committee was formed with twelvemembers:eight college faculty members, one student representative, IQAC Coordinator, RUSA

Coordinator and the Principal. All academic statff and non-academic staff participate in institutional planning and decision making to implement College Development Committee recommendations.

The IQAC compriseof seventeen (17) Sub-Committees and Cells. These Committees include all teaching and non-teaching staff. The college also formed a Building Committee consisting of Superintending Engineer: PWD, Sr. Architect;PWD, one Mizoram University representative, and five other college faculty members to oversee the college's building constructionand expansion.

The HOD Committee was founded to take initiatives and monitor their implementation in the departments. There is an independent Purchase Board/Committee and a Centre for Entrepreneurship Development.

RUSA, a centrally sponsored Scheme (CSS) programme, is managed by two authorities at the institutional level. The project is run by the Board of Directors and the Project Monitoring Unit. The Board of Governors makeall policy decisions for the smooth, cost-effective, and timely implementation of institutional programmes. The Project Monitoring Unit oversees responsible initiatives at the institutional level to implement RUSA's planned governance reforms.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/4e6abed4096886116f3f36928e0e712c/pages-260-612.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

DEPLOYMENT OF PERSPECTIVE/STRATEGIC PLAN DURING THE YEAR 2021-2022 CURRICULAR ASPECTS

Short Term Plan:

1. All departments, under the supervision of IQAC, will take the required steps to develop Lesson Plans in order to complete the syllabus and add-on course that have been launched by IQAC.

In addition to incorporating awareness and guidance into the curriculum on topics such as professional ethics, women's issues,

human values, environment, and sustainability, all departmentsorganized a variety of programmes in collaboration with other institutions/academies and with various Cells under the IQAC.

Long-Term Plan:

1. At the beginning of each semester, an academic calendar is developed and distributed among students via social media, College's Website as well as displayed on the college's notice board.

2. The college offers spoken Hindi and spoken English lessons, as well as a Certificate Course in Computer Concept (CCC), which is taught in collaboration with the NIELIT Aizawl Center.

Criterion wise plans have also been chalked out. Departmental incharge areappointed to work continuously for the achievement of various strategic plans forcontinuous preparation ofAQAR and other related reports.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/6995b7117b80026c8920900e42dc1c46/pages-260-621.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policies of the College

Democratic supervision in conjunction with collective participation - has been established for the utilisation of all possible talents of all stakeholders in providing effective guidance and teaching-learning service to the students in order to prepare them to become responsible citizens in all walks of life.

Administrative Setup:

The Office of the Principal has the responsibility for coordination and supervision, supported by the Vice-Principal, who is in turn supported by all other staff. Internal Quality Assurance Cell with

several Sub-Cells is also set up for maintenance of quality in accordance with the requirements of the UGC.

Appointment and Service Rules:

The State Government Recruiting Agency isin charge of all regular staff. This is done in accordance with University Grants Commission's Regulations. Casual staffare employed in both teaching and non-teaching capacities in accordance with internal norms established by the College administration.

Procedures:

The Principal is responsible for the coordination, supervision, and monitoring of all activities in the institution. Under his supervision, the heads of several departments oversee the completion of syllabus and curriculum. Several other committees are also set up to achieve the vision and goals of the institution.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/7f7d63a478a6d58478e614230c6c2b8f/pages-260-622.pdf
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

* The College follows a number of welfare policies, including the General Provident Fund (GPF), GPF Advance withdrawal, House Building Advance etc.to all regular teaching and non-teaching employees.

* Regular employees are entitled to a variety of benefits, including Earned Leave, Casual Leave, Maternity Leave, Paternity Leave, Study Leave etc.

* Benefits such as medical reimbursement,TA, Gratuity,GIS etc. are also offered for regular employees, in accordance with Mizoram government regulations

* Staff Welfare Committee (SWC), Govt. Aizawl West Collegeprovides a lump sum of Rs. 1,00,000/- (one lakh only) as a condolence payment in the event of the death of a member of the organization. Upon the death of a member's biological Father or Mother, an amount of Rs. 10,000/- (Ten Thousand only) is awarded, and upon the death of another member of the family, a sum of Rs. 5,000/- (Five Thousand only) is awarded to the member as a condolence gift.

* When a SWC member gets married, the SWC gives him or her a presentamounting toRs. 5,000 (Five Thousand only).

* A parting gift of Rs 50,000 (fifty thousandonly) is provided to the SWC member in the case of a retirement pension.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/b5d8a2d446ba83b91398c07a95ceaf23/pages-260-631.doc
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Faculty:

The performance of the Teaching faculty is assessed using Performance Based Self-Appraisal (PBAS) guidelines. The UGC's Career Advancement Scheme (CAS) standards and achievement of the required API scores are used to determine faculty promotions. The applications are reviewed by the Screening Committee, and candidates are promoted, based on their performance in the interview. All promotions from Stage I to Stage II and Stage II to Stage III are accomplished at the College level, whereas promotions to Associate Professor and Professor are completed at the governmental level.

Non-teaching Staff:

The Annual Confidential Report (ACR) assesses the institution's Non-Teaching staff's performance. All employees in Groups B and C must complete and submit their ACR in line with the Proforma. After necessary reporting and evaluation, the Principal transmitted the Annual Confidential Report to the competent authorities for further action. The yearly performance report for Group D employees is presented to higher authorities for action each year. Seniors help employeeswho need help writing their ACRs, and it is not the college's practice to grade them in order to hinder their further advancement; in case of minor issue; it is rectified by the Principal.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/d505763562324d8b9bf784f2750d8b0d/pages-260-635.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

The institution makes arrangements for internal auditing.The most recent audit was completed on June 5, 2021. Dr. Vanlalvena from the Department of Economics and Mr. Lalvulliana from the Department of Mizo were appointed as auditors by the college to undertakethis process.

To promote reciprocal confidence and collaboration within the working environment, the internal audit of the college account is being conducted on the basis of mutual trust and cooperation between participants. As a result, all financial transactions involving income and expenditure are audited as and when the college administration makes the necessary arrangements.

External Audit:

The Accountant General (Audit) and the Charter Accountant are in charge of external auditing (Audit). The funds received from the UGC are subjected to an audit by a Charter Accountant. The most recent audit by Charter Accountantwas concluded on 14th April, 2022. The institution was alsoAudited by the Accountant General's Office during 2nd to 9th May, 2022.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/0709e7e3c1c524b6903a2ae7dc1329a7/pages-261-7777777777777777777777.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds:

The institution uses the available resources with extraordinary caution. The following are the main sources of income:

Funds collected from students at the time of admission, as determined by the Mizoram Government.

- **Student's Union Funds (SU, Games & Magazine)**
- **College Development Fund**
- **Student's Aid Fund**
- **Internal Examination Fee**
- **Examination Centre Fee**
- **Information Communication and Technology (ICT) Fee**

Funds received from students, teachers, individuals, philanthropists, NGO's, and Government, among others.

- College Canteen Rent
- Donation contributed by the faculty for special purpose
- Donation from GAWC Staff Welfare Committee
- Funds from NSS State Liaison Office,
- MSAC through Red Ribbon Club.

Optimal Utilization of Resources

Limited fundsfrom various sources are used to their full potential. The administration office's austerity initiatives are listed below:

- To avoid overspending, the DDO/Principal approves all expenditures.
- Rotation of construction work managers from the faculty members to reduce labour costs.
- To reduce the use of paper and Xerox machines, e-copies are circulated.
- To lower the cost of water, rainwater harvesting reservoir is built.
- The lowest quotation is chosen for the acquisition of materials and equipments.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/86ff5e826aaec495d4fe11c8d7b18d30/pages-260-643.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Formulates action plan:

At the beginning of each academic year, the IQAC formulates the institution's Action Plan for quality improvement.

Students' Evaluation of Teachers:

The IQAC implements Students' Evaluation of Teachers (SET) as the College's Best Practice.

Peer Mentoring:

Peer Mentoring system has been introduced.

Regularize meetings:

Periodic meetings of various departments, committees, cells, and review meetings of the IQAC have been convened.

Local decision making:

Through decentralization of administration, the IQAC played a critical role in the improvement of quality.

Fostering research culture:

The IQACencouraged the teaching faculty to mobilize resources from various funding agencies for research activities that will benefit both their personal and professional growth.

Collect stakeholder feedback:

Feedback from a variety of stakeholders was obtained in order to assure quality in teaching-learning and extra- and co-curricular activities.

Conduct programmes and add-on courses:

A variety of seminars, workshops, training programmes, and presentations have been conducted to commemorate national and international days.

Provide financial support and welfare schemes:

The Institution makes provisions for financial assistance and welfare programmes

Green initiatives and eco-friendly campus:

The Eco Club, the National Service Scheme, and the Campus Beautification Committee worked together to create an eco-friendly campus.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/596a8195d9e64520ad17731a4abddb02/pages-260-651.xlsx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Developing an action plan:

The IQAC develops an annual action plan at the start of each academic session

Make a schedule for the academic calendar:

The Academic Calendar isworked outin accordancewith the academiccalendar of Mizoram University.

Maintain an accurate attendance and performance record:

Every department maintains an accurate attendance and performance record

Plan your lessons and keep a detailed diary:

The IQAC has developed a structured teaching plan and diary to assist teachers in delivering more effective lectures and completing their course syllabuses on a timely manner.

Adoption and revision of CBCS regulations:

The College adopts and follows the assessment processes established by Mizoram University.

Survey a variety of stakeholders:

The IQAC solicits feedback from students, graduates, parents, and employees, in order to evaluate individual faculty members as well as entire departments and the college as a whole.

Introduce Teaching that is innovative:

The institution enhances teaching-learning processes and introduces new teaching standards that are based on participatory learning methods.

Records and documentation are kept up to date:

The IQAC serves as a documentation repository, storing all of the records and paperwork that is required by the institution.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/06/9a2f7f49f02be800f3b0960e1fa64b54/pages-260-652.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://gawc.edu.in/uploads/attachments/2022/06/c6f091ebcbd361b331c427a0a44d3bb6/pages-260-653.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution values an ethical work culture and provides equal opportunity to all individuals irrespective of gender, race, caste, language, religion, different political opinions or physical abilities. It has always been a practice of Govt. Aizawl West College to elect Class Representatives of each gender. If a male student is elected as a Class Representative, his Assistant will inevitably be a female student and vice versa.

Separate toilets and rest room for girls are provided in the college for their convenience.

Awareness programmes and Gender sensitization programmes were also organized during 2021-2022.Details are as below:

1. International Women's Day was observed with the theme, "Gender Equality Today for Sustainable Tomorrow" organized by Public Administration Department on 8th March 2022. The Resource Person for the occasion was T. Lalnunsiama.
2. The Internal Compliants Cell organized a State Level Seminar on "Sexual Harassment" on 3rd December 2021.

File Description	Documents
Annual gender sensitization action plan	https://gawc.edu.in/uploads/attachments/2022/04/b9da7cf2434d01a613758c96dec442eb/pages-237-annual-gender-sensitization.docx
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gawc.edu.in/uploads/attachments/2022/04/1757dca177bcc9ec8471251f4bd5b933/pages-238-automatic-sanitary-napkin-vending-machine.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution manages Solid waste as per guidelines of Aizawl Municipal Corporation (AMC) Plastic Waste Management Bye -Laws 2019 in collaboration with Dawrpui Vengthar Local Council, which is collected in Dustbins placed in each classroom, staffroom, office, college canteen, corridors and the garages. Separate Bins are provided for degradable and non-degradable waste, which are picked up by the Local Council Garbage Trucks on alternate days. Chemical free liquid waste is disposed through well laid drainage system. Bins for Wet waste are placed in the college canteen.

The common E-waste are disposed as per guidelines of AMC Waste Management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://gawc.edu.in/uploads/attachments/2022/06/f5e08e5a7c22c3303e45d769255371b0/pages-251-7.docx
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	**D. Any 1 of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution is renowned for its inclusive environment where there is tolerance towards students from all cultures, regions, linguistic, communal and socio economic background. For this reason our applicants are never denied admission on the basis of their background. In order to expose our students to other cultures and communities students are taken on excursions on an annual basis but due to the pandemic restrictions it has not been possible to take students on excursions outside Mizoram during this reporting period. However, selected Core students from each department were taken on a tour of Mizo Historical Sites at Vangchhia, Vaphai, Champhai, Serchhip, Dungtlang, Farkawn, East Lungdar and South Khawbung during 11th to 14th April, 2022.

Faculty, staff and students respect the different religions, languages and cultures that come together within the walls of the college. In order to familiarize the students coming from different communities with Mizo tradition, a webinar on Mizo and Lusei traditional attires was held on 15th December 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college makes an effort to ensure that the students and the employees are aware of their constitutional obligations. The values, rights, duties and responsibilities which would help them in becoming responsible citizens are often reiterated on days like Republic Day, State Day, Independence Day.

Students are equipped with knowledge, skills, and values that are necessary for providing an effective, safe and affordable learning environment.

Students are encouraged to participate in various programmes organized by the college to inculcate values, duties and responsibilities by inviting experts to givetalks on related topics.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File]
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Earth Day was observed on 22ndApril, 2021 by the Eco Club in collaboration with Mizoram Pollution Control Board. A campaign on "Ban on Single Use Plastic" was launched. Students and teachers made a pledge not to use single use plastic and gave their signatures in support of the campaign.

2. International Women's Day was observed with the theme, "Gender Equality Today For Sustainable Tomorrow" organized by the Department of Political Science on 8th March 2022. The resource person on this occasion was Mr T. Lalnunsiama, a renowned advocate.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Mentoring:

The practice of Mentoring is an important initiative of the college. Infact, GAWC is the first college in Mizoram to implement this practice. There is a dedicated Mentoring Cell under the IQAC whereby the senior most students are assigned the duty of mentors. All

mentors are provided guidelines for mentorship, socio-demographic data format and informed consent from mentees. This Mentoring Practice was introduced with the purpose of helping the students achieve growth and development in both their personal and academic journey. It has been most helpful in identifying the varying needs of the students. It greatly helped the weaker students in achieving visible progress in their overall performance.This practice has given an added sense of responsibility to the older students and gives them an opportunity to give back to the college. It helped in forging a good relationship among the students and enables the new students to fit in the college and adjust seamlessly.

1. Practical Learning:

Every year, final semester students from the Department of Public Administration are taken to attend the Mizoram Legislative Assembly sessions which not only increases their understanding of concepts taught in class but also creates a deeper impact on them and aid them in retaining their knowledge.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During this academic year, owing to the various hardships and challenges brought about by the pandemic, the focus of the college has been especially geared towards making the transition from offline classes to online classes as seamless as possible. Inspite of the various setbacks, the college persisted in its effort through the tireless cooperation exhibited by all the members of the college, it has been able to achieve its goal of meeting the academic needs of the students through online means without any compromise on the quality of education provided. Regular time tables were set and followed through by every department, attendance records were strictly maintained, internal exams were carefully monitored and supervised, assignments were carefully scrutinized and regular parents-teachers meet were conducted using online platforms. Besides these activities, the college has also taken number of initiatives such as - conducting training on Google Classroom and Zoom application for all first semester students, online surveys for

identifying the needs and problems of the students, providing students with online facilities. All these efforts have contributed in providing quality education without any hiccups to all our students including those that are from the remote regions of the State.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To continue to take initiative for upgrading the Smart Classrooms.
2. To collaborate with state government or other research funding agencies for action/impact studies.
3. To organize awareness programme on 'Career Development' for the students.
4. To organize 'Career Guidance Programme' for 1 semester students.
5. To organize seminars on themes related to developing language skills.
6. To organize Annual College Week.
7. To participate in the University Sports.
8. To conduct awareness programme on Sexual Harassment for the students.
9. To enclose the anti-ragging undertaking in the admission form and to disseminate leaflet concerning the prohibition of ragging to newly admitted students.
10. To conduct periodic inspection as and when necessary to prevent the occurrence and re-occurrence of ragging.
11. A list of peer mentors selected from the core students will be prepared on the recommendations of the H.O.D of each department.
12. Mentoring will be done through online platform during the Pandemic.
13. To observe Cultural Day in the college.
14. To participate in the cultural meet/festival/competition organized by the Mizo Cultural Organization and the Government of Mizoram.