



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Govt. Aizawl West College
• Name of the Head of the institution	Prof. C. Lalthlengliana
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03892325945
• Mobile No:	9774698066
• Registered e-mail	govtaizawlwestcollege@gmail.com
• Alternate e-mail	iqacgawc@gmail.com
• Address	Dawrpui Vengthar
• City/Town	Aizawl
• State/UT	Mizoram
• Pin Code	796001
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Mizoram University																								
• Name of the IQAC Coordinator	Dr. Lalremruati																								
• Phone No.	03892328989																								
• Alternate phone No.	8131961374																								
• Mobile	9436362173																								
• IQAC e-mail address	iqacgawc@gmail.com																								
• Alternate e-mail address	govtaizawlwestcollege@gmail.com																								
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gawc.edu.in/uploads/attachments/863653475091093e8bc6e6711124236f/pages-52-aqar-2019-2020.pdf																								
4.Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://gawc.edu.in/uploads/attachments/2022/03/acbcb948952a62d38ea16db4f1b370fb/pages-203-cademic-calendar-2020-21.docx																								
5.Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C+</td> <td>62.25 (Institutional Score)</td> <td>2004</td> <td>03/05/2004</td> <td>02/05/2009</td> </tr> <tr> <td>Cycle 2</td> <td>C</td> <td>1.83</td> <td>2011</td> <td>08/01/2011</td> <td>07/01/2016</td> </tr> <tr> <td>Cycle 3</td> <td>B+</td> <td>2.57</td> <td>2017</td> <td>09/06/2017</td> <td>08/06/2022</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C+	62.25 (Institutional Score)	2004	03/05/2004	02/05/2009	Cycle 2	C	1.83	2011	08/01/2011	07/01/2016	Cycle 3	B+	2.57	2017	09/06/2017	08/06/2022
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Cycle 3	B+	2.57	2017	09/06/2017	08/06/2022																				
6.Date of Establishment of IQAC	07/09/2009																								
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Salary	State Government	2020-2021	8,19,25,968
Institutional 1	Construction , renovation and Equipments	RUSA	2019-2022	2,00,00,000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	7		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> • If yes, mention the amount 			

11. Significant contributions made by IQAC during the current year (maximum five bullets)
<ul style="list-style-type: none"> • Organised West impress series on the Topic Rekindling Normalcy, from 31.8.2020 - 13.10.2020. On which eminent persons were invited to give lectures on various issues concerning Post-Covid-19 new normal.
<ul style="list-style-type: none"> • Finishing School was conducted with a theme on "Enduring against the odds" through online for our outgoing students from 21.6.2021-27.7.2021.
<ul style="list-style-type: none"> • Workshop on ICT for faculty members was organised on 18th

September, 2020 which was attended by 27 faculty members.

- Formation of Covid-19 Task Force for students suffering from the virus and having problems related to Corona virus.

- Peer mentoring, where senior students are assigned to mentor fresh students, has been introduced.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Strengthening of IT management	As per the recommendation of the IQAC, the college restructured IT Cell to cater to the needs of issues that arise during pandemic period. A new internet connection (Zonet and Jiofibre) was installed. Zoom application was subscribed for each department. Google Classroom was introduced. The website was developed for students.
Introduction of ERP Solution	The college in collaboration with Lailen Consulting Pvt. Ltd. Launched software for students' learning and management. This enables students and parents to easily gain access to their internal marks, attendance etc., and also helped the management to keep track of the record of the students progress.
Campus Interview/Student's Placement	Placement Cell was notified of the plan and also to send out invitations to various organizations and companies to conduct Campus Interview within GAWC. However, the current pandemic has hampered all action plans made against the initiative.
Conduct feedback from various stakeholders	IT Cell conduct survey and structured feedback on various

	stakeholders- Students, Parents and Alumni. It was analyzed to plan for further action.
Reviving Alumni Association	IQAC finds the Alumni Association to be quite inactive and as such suggested that the Association be restructured and revived. Alumni also follow the suggestions, meetings and activities followed thereon.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	15/02/2022

Extended Profile

1. Programme

1.1 8

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 829

Number of students during the year

File Description	Documents
Data Template	View File

2.2 415

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 224

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 34

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 37

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	8
Number of courses offered by the institution across all programs during the year	

File Description	Documents
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2. Student

2.1	829
Number of students during the year	

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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	34
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	37
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	49
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	61
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Mizoram University and hence follows the curriculum designed by the University. For effective curriculum delivery the institution followed a well-planned and documentation process which can be specified as follows:

- The Institutional Annual Calendar is made following the University Calendar. At the beginning of each academic session, the Institutional Annual Academic Calendar is prepared by the Committee of Heads of Departments chaired by the Principal.
- Orientation program is conducted for freshers at the beginning of the Session.
- Matters related to examinations such as filling up examination forms, Internal Examinations, and University examinations are taken up by the Examination Committee.
- To ensure that curriculums are delivered effectively teachers prepare lesson plans, maintain logbooks, and give

monthly reports to the Principal through the HOD.

- The use of ICT is encouraged in addition to conventional teaching, and the Covid19 pandemic brings a sudden change in the mode of teaching in which teachers have to resort to the online mode of teaching in which WhatsApp, Zoom and Google classroom is used.
- Home assignments and class tests were conducted to assess the continuous academic performance of the students.
- Fields visits, internship and industrial visits on related curriculum were organized.
- The College library is made accessible to teachers and students even during the pandemic.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gawc.edu.in/uploads/attachments/2022/03/c0050a4537b1b48cc847af5cbb5f9d09/pages-211-20329-3-1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Examination Committee conducted orientation program regarding question pattern and distribution of marks.

- The Institutional Academic Calendar and programs of CIE are notified to the students through the College Website, Students' WhatsApp group and notice board.

- Continuous Internal Evaluation is carried out by giving Assignments, Internal Examinations, Project writing and presentations, students' seminar etc. Due to the Covid19 pandemic Examinations and Viva voce were conducted online via Google forms and Zoom respectively.

- Internal Evaluation is conducted twice every semester. The examination Committee prepared exam routines and duty rosters and faculties are also briefed on Internal paper setting, invigilation duty and Evaluation of papers.

- Internal examination is conducted online through Google forms; duration of internal examination for all semesters is 1 hour and was notified via students' WhatsApp group and Notice Board
- Answer paper is given back to the students and given time for complaints. The final internal marks are submitted to the Internal Moderation Board for Compilation
- The final CIE are submitted to Examination Department, MZU through Examination Portal.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gawc.edu.in/uploads/attachments/2022/04/9f52261d38da22c9faf87e2f6be49ffc/pages-203-111.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

80

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- PSY/V/CC/09: Research Methodology include Ethics in Psychological Research. To address ethical concerns, the American Psychological Association (APA) has developed the APA ethical principles in the conduct of research
- PSY/CC/301: Lifespan Development includes Puberty and Adolescents which focuses on biological changes, sexual maturation and sexual behavior.
- UG/PA/V/CC/08 (B): Civil Society Administration include Administration and Gender, Administration and Human Rights
- Paper VIII (a): Human Rights incorporates Rights of women
- Paper VIII (b) :Women and Political Process is solely concentrated on the role of women in politics
- ENG/IV/FC/4: Environmental studies incorporates the study of environment and sustainability in the curriculum
- PSY/VI/CC/19: Applied Psychology also incorporates Environmental Psychology in the curriculum

PSY/V/CC/13: Social psychology include Violence against LGBT communities and discrimination based on gender

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

10

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gawc.edu.in/uploads/attachments/2022/03/17fc200fa20a08fbf33c594c50bf4aa8/pages-213-student-satisfaction-survey-on-teaching-learning-process.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

Nil	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The College evaluates students' knowledge and skills using the results of previous Board/University examinations as well as Internal Continuous Assessment marks. The college-processed "Manual for Slow Learners and Advanced Learners" is used to identify slow and advanced learners.</p> <p>Special provision is made for slow learners which include remedial classes, special assignment, solving question papers of previous University Examination and providing study materials.</p> <p>Advanced students are encouraged to strive for higher goals and become successful student, as evidenced by their top ranking in university examinations. The faculty member develops self-designed mechanism to throw challenges to the advanced learners by exerting extra efforts from them. The College organises career awareness programmes where experts from various fields are invited as resource person.</p> <p>Mentoring Committee divides all the students into groups and each group is under the mentorship of a particular teacher. The mentors encourage their mentees to improve the attendance, academic and overall performance. WhatsApp group are created for communicating and conveying important messages to students and parents.</p>	
File Description	Documents
Link for additional Information	https://gawc.edu.in/uploads/attachments/2022/04/bbb6271fb672ee534330256c8a71e9f3/pages-214-221-file-1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
829	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Blended students centric methods is utilised to enhance participative learning, experimental learning and problem solving. Due to Pandemic, offline(face to face) interface is not possible within the reporting period, therefore, students are divided into several groups and they perform online paper presentation, also the students are individually selected to give lecture to their peer students on a selected topics for experimental teaching and learning.

Besides online discussion and deliberations is also organised to enable the students to face challenges and to solve problems faced within the Academic sphere and life challenges in general.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gawc.edu.in/uploads/attachments/2022/04/e1933f246fbf09c0b90787c91057b7fd/pages-239-231.docx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Each classroom is well-equipped with an LCD projector and screens. All departments use PowerPoint presentations to simplify the syllabus. Social media is skilfully used by the college through its WhatsApp group and Facebook. Google forms App was used for Test and Internal examination in Multiple Choice Questions. All Teachers used ZOOM for online live classes during the Covid-19 Pandemic when the class could not be attended offline - the

institution bought 5-zoom channel license for online classes and each department also bought their own department Zoom. Study materials were uploaded in each WhatsApp group. Each classroom is well-equipped with an LCD projector and screens. All departments use PowerPoint presentations to simplify the syllabus. Social media is skilfully used by the college through its WhatsApp group and Facebook. Google forms App was used for Test and Internal examination in Multiple Choice Questions. All Teachers used ZOOM for online live classes during the Covid-19 Pandemic when the class could not be attended offline - the institution bought 5-zoom channel license for online classes and each department also bought their own department Zoom. Study materials were uploaded in each WhatsApp group.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gawc.edu.in/uploads/attachments/2022/03/9d2755b3910a40e9f1b0a45671b2f1ef/pages-215-20329-18-36.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

Nil

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

572

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Academic Calendar was prepared by the college on a yearly basis in accordance with the Academic Calendar issued by the affiliating University i.e., Mizoram University. The calendar includes all the important dates and events like reopening of the college, commencement of examinations, Student's Union Election, College Week, Internal Exams etc. The Academic Calendar is publicised at the beginning of each semester among the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://gawc.edu.in/uploads/attachments/2022/04/9a26be72533ad994892b11017b7695c7/pages-216-251-file.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination department of the college sets the routine and officially declares results of all the four internal exams. Students are marked for their performance in their home assignments and class assignments as well. The college follows the marking system as prescribed by the University. The mark obtained by each student in the college internal exam is credited to the final marks in their university exam. Every activity or result is easily maintained with the help of Database maintained by the Examination department. It is mandatory for students to maintain 75 of the total attendance and they are marked according to their performance.

File Description	Documents
Any additional information	View File
Link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/298c133ff5110d02b76b2b70aa070c3c/pages-217-20329-24-50.xlsx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the beginning of each semester the college organises an orientation programme in which students are informed about the general introduction to the courses offered by the college.

Orientation programmes are also conducted by each department for their respective core students. Each department duly takes up the task of explaining the broad concept of the subjects opted by the students and career prospects of the subject, the importance of attending the class regularly as well as their Internal Exams and Home assignment.

Programme outcomes, course outcomes, and programme specific outcomes are highlighted in the subject-wise orientation programmes at the time of commencement of the new semester. All the departments have 12 papers each in every subject.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gawc.edu.in/uploads/attachments/2022/03/f03fc73ee612f0f4dfcf8fd8eff5ec8e/pages-218-20329-25-52.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct Assessment Methods

Internal assessment has been conducted at regular intervals as prescribed by the Regulations which is conducted through Continuous Assessment Test, Assignments, or Class Seminars, Students Project. Internal marks are awarded as per university guidelines. A review meeting of End-Semester results published by the affiliating University is another notable method of measuring attainment of Programme Outcome, Programme Specific Outcome, and Course outcome.

Indirect Assessment Methods

Feedback from Students is being conducted for final and outgoing students on the teaching-learning process. The feedback from students is analysed by the IQAC. An Alumni survey was conducted to take the feedback for assessing the college administration and their experiences of the college such as teaching and learning system as well as cocurricular activities provided by the college. Employer feedback was conducted to reflect the programme outcomes

of the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gawc.edu.in/uploads/attachments/2022/03/48813445b692cefa9d2796bd4b258b78/pages-224-upload-for-co.docx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

198

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gawc.edu.in/uploads/attachments/2022/03/7e2f1da7e50d22b6b2d36f8da3a937f2/pages-219-20329-25-52.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gawc.edu.in/page/student-satisfaction-survey-sss-2020-2021>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has an active National Service Scheme, Eco Club and Red

Ribbon Club. Through these units, the

college undertook various extension activities in the neighbourhood. Several activities were carried out by the institution

addressing the needs of the community which include-

Cleanliness- Cleanliness drive/Swachh Bharat was held every Friday afternoon to keep the campus clean and plastic free. Students and

faculties alike took active part in such activities. These Swachh Bharat activities were carried out not only within the college premises but also outside the college campus. However, as a result of the restrictions laid down by the government due to the ongoing pandemic, certain activities mentioned here could not be undertaken.

Water conservation - Steps were taken to conserve water resources as much as possible by holding water conservation campaigns and constructing water holes/points in various villages.

Waiting sheds were constructed and renovated at various places by NSS as part of community service. .

Tree plantation- Tree plantation programmes are organized by the NSS of the college at its plantation sites like Thiak and Sihhmui.

Blood donation camps- Blood Donation camps are continually organized in the Institution by NSS and Red Ribbon Club in which the students and faculties alike took active part.

Plastic eradication- The institution is determined in making the college

plastic-free campus, where a systematic garbage disposal system is carried out by segregating biodegradable, non-degradable and wet wastes.

Donation in Aid- of covid 19: NSS volunteers and Programme Officers took active part in distributing seeds to the farmers during the peak period of total lockdown due to Covid-19 pandemic. The NSS Units of the college also provided financial help to its neighbouring localities; Dawrpui Vengthar and Dinthar Local Level Task Force on Covid-19 amounting to Rs. 10,000/- each.

Other than the various inputs by the NSS Units of the College, the teaching faculties contributed Rs 15,500/- and donated the stated amount to Zomuantlang Village Level Task Force. In order to combat Covid19 Pandemic in Mizoram, faculty and staff donated one day salary and 5% from gross salary for CM

Relief Fund.

The Campus was used as a Polling Station for AMC election

for Dawrpui Vengthar locality (2020 Dec). The College rendered its facilities and infrastructure for utilization to its neighbouring communities for Conduction of Local Level Associations' programmes, Church conferences, Departmental seminars and Examinations under the government of Mizoram. etc.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/e5fc206cb33552e2c53fe73341f914ae/pages-223-extension-service-222.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

750

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has two campuses, viz, Main Campus at Dawrpui Vengthar Area at the western part of Aizawl, and Extension Campus, Manual at Edenthar area of West Aizawl. The Main Campus is equipped with Main Building - Block A comprising of Administrative rooms, classrooms, Seminar room, IGNOU Office and classrooms, Teachers' Common Room, Psychology Practical room, students' Union Common Room cum Office, Language Laboratory, NIELIT Centre and Gymnasium; and Block B, comprising of classrooms, auditorium, canteen, library, MI Room, Parking lot, Legal clinic and Entrepreneurship Cell and Chowkider quarter. Library, various Classrooms, Seminar Hall and Auditorium are equipped with ICT tools viz. Laptop, Projector & Screen, Pen drive, Interactive White Board, HDMI / VGA Cable. At present, there are 27 toilets on the Main campus. For water storage and Rainwater harvesting, a proper conduit system and Water Tank were installed. The library maintained a collection of books, reference books, journals and was also in charge of UGC N-List Members. The E-Resource Centre was established at the library with an installed infrastructure of 7 desktop computers. The college has a Language Laboratory with 20 sets of computers at the Main Campus by using specific software (SANAKO), and the college is an approved NIELIT Study Centre for conducting Triple C class (course on computer concept) at the college computer centre on which 20 sets of desktop computers functioned

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/e6a203cdd317d22617cce2337c6e26b2/pages-205-20329-40-90.xlsx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To inculcate the spirit and practice of culture and cultural items in the minds of the students, a college cultural club known as 'Fungki Cultural Club' was formed. The college has Mizo Indigenous Drum and Traditional Costumes for practicing and performing cultural dances and for organizing cultural events. Students' Common Room cum Office is provided with various sports equipment like Table Tennis Board, Carrom Board, Chess Board, Draught Board, Chinese Checker Board, and Sports items like discuss throw, Javelin-throw, Volleyball Net, football and Jersey, Shot-put for men and women, etc. All these sports infrastructures and equipment were utilized by the college for organizing annual sports and University sports. The Youth Adventure Club of Govt. Aizawl West College has collected items like hanging rope, carabiner for organizing and participating in adventure activities. The college also provided a room at the Main Campus for Evangelical Union for organizing worship service during the off periods.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/aa2525187eb0d8ccd9935f30a29dee4b/pages-206-20329-41-92.xlsx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/5f7af8bc257bdce6e8896d2c2e23eb94/pages-207-20329-42-96.xlsx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49 lakhs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the backbone for running the teaching-learning process to various stakeholders by providing various kinds of materials like Books, Reference books, and E-Resources. The college library is established in 1993 with meager facilities. Since its inception, the library has made tremendous progress in various fields like an extension of the building and an increase of collection of books. Circulation and collection of books are the main services rendered by the library. At present, the library has employees viz., 1 (one) Library Assistant and 1 (one) Library attendant. The college purchased library software i.e. SOUL 2.0 Version for Rs. 30,000/- from INFILBNET Centre, Ahmedabad in 2012.

For accessing various kinds of books at the library, OPAC (Open Public Access Catalogue) and designated barcodes have been activated. Charging and discharging of books, documents, and other resources is also done through Student's Library Card embedded with Bar Code Scanner. For maintaining security, safeguarding and tracking the movement of users within the library, CCTV was installed at different places of the library. Grievance Box and Suggestion Box are also installed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gawc.edu.in/uploads/attachments/2022/03/28e6a70289f5902f8b42f7f2e58ad24e/pages-208-20329-44-100.xlsx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

45

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The main campus is equipped with a free Wi-Fi supplement with two 100 Mbps Wi-Fi connections, which feed all classrooms and offices. The college has set up a website under the domain of edu.in, and is regularly updated. In order to catch the development of information and communication technology and to facilitate the students for having and knowing latest technology, the college has set up Language Laboratory with 20 sets of desktop computers installed with the necessary software. The College is an approved NIELIT (National Institute of Electronics and Information Technology) Study Centre for conducting Triple C (Course on Computer Concept) at College Computer Centre. However, in the post-pandemic period, all the core students of the college are eligible to get enrolment in the Triple C class. However, due to the outbreak of Covid-19, all classes are held online mode. For conducting online classes, the college has purchased 16 Zoom licensed connections which greatly help the teaching and learning process during the pandemic. The college has set up an e-resource centre at the library with a capacity of 7 desktop computers. All the faculty of the academic departments are informed to put their relevant materials and e-books at the e-resource centre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/71c046876bb853bc8a1f3b13197f6b2a/pages-209-431.pdf

4.3.2 - Number of Computers

61

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

49 lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Presently, the college has 15 classrooms and one seminar hall well equipped with ICT facilities like a projector, etc. Classrooms are allotted as per the requirement by the department and seat intake capacity at the time of admission and are utilized as per the routine prepared by the Admission and Examination Committee (AEC).

- All teaching faculty uses teaching aids like laptop, projectors, pen-drive, etc. for teaching. All classrooms are taken care of by the student themselves. The Class Representative prepared the cleanliness duty and sweeping duty routine to be followed by their fellow students. The college has a language laboratory with 20 desktop computers connected by broadband internet.. Govt. Aizawl West College is an approved NIELIT (National Institute of Information and Technology) Study Center for conducting TRIPLE C (Course on Computer Concept) Class. The Computer Centre has 20 sets of desktop computers fully connected with internet broadband. The library is managed by 1 (one) qualifie library assistant and 1 (one) Library Assistant. All students are advised to visit library regularly at their convenience. The college library is attached with the college E-Resource Centre with a working capacity of 7 desktop computers for males and female separately. Books in the library were accessioned and arranged in respect of the subject. SOUL 1.0 is the automated system for managing the books in the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/37f873f77ee4850f85fb017d35ceee2f/pages-210-442.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
562	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
7	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	https://gawc.edu.in/uploads/attachments/2022/04/c003b21539aac9265d55bb42bf2823cf/pages-240-512.docx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

224

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

224

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The activity of the Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words) The students Union election was held on 29th September 2020 by secret ballot. Charges are handed over to the newly elected leaders on 1st October 2020 at the Principal's office. The leadership training program for the newly elected Student Union Leaders was conducted successfully on 9th October 2020 at the College Seminar Room with Samuel VL Thlanga, Associate Professor, Department of History as resource person. The Students Union took an active role in organizing the 28th Annual College

Week which was held from 17th May 2021 to 21st May 2021. The College Week was conducted online due to the pandemic and was named 'E-Merge Online Competition'. Students were divided into four houses namely Yellow House, Blue House, White House, and Red house. White House emerged as the house champion with Blue House obtaining a second place. The E-Merge Online Competition closing function was conducted online through the college's official youtube channel. For the first time in the College, the Student Union took an active role in the successful launch of the Cricket Club. On March 3, 2021, the Students Union organised an Open Air Rile Shooting Competition at Dawrpui Venthar YMA Hall, Aizawl. With the initiative of the Social and Cultural Club, Miss and Mister contests were held Online. Mr. V. Lalnunpuia of White House, IV Semester, was named Mister Govt. Aizawl West College 2020-21, while Miss Vanalhriatpuii of Red House, II Semester, was named Miss Govt. Aizawl West College 2020-21. The Student's Evangelical Union is affiliated with two ministries namely the Union of Evangelical Students of India (UESI) and Mizoram Students Evangelical Union (MSEU). The Students Evangelical Union conducted a one-day orientation through Zoom online on 18th November 2020 and one day retreat was held on 3rd April 2021 at the College Auditorium. Joint Fellowship with MSEU Leaders was held on 9th April 2021 and four students participated in the state level Leadership training Camp through Zoom online organised by SLTC. The Youth Adventure club had an enrolment of 69 members. The one-day training was conducted by the club on 13 March 2021 at Govt. Complex Sport Climbing Wall and 24 members participated in the training.

File Description	Documents
Paste link for additional information	https://instagram.com/govt_aizawl_west_college_1990?igshid=YmMyMTA2M2Y=
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt.Aizawl West College Alumni Association

Govt. Aizawl West College Alumni Association came to be known as Old Westian, was established in the year 1996. The founding leaders include Pu B. Vanlalhruaia & Pu Lalawmpuia Khiangte.

It was revived in the year 2019 with the following named as Office Bearers :

President : Pu Lalawmpuia Khiangte

Vice President : Pu B. Vanlalhruaia

General Secretary : Tv. V. Lalnunthara V. Thanga

Assistant Secretary : Pu H. Zothankhuma

Treasurer : Pu Vanlalhlana

Finance Secretary : Pu RK Lalrinkima

A group of 30 Executive Council Member were appointed for its smooth functioning.

The term of office for the aforesaid Office Bearers and Executive Council Member is fixed for a period of 3 three years.

It has decided with the College authority that 'Alumni Day' be observed every year in August when the batch leaves for graduation.

The Alumni Association will work for the betterment of the college and shall be available whenever the College needs their services.

No. of enrolment:150

Activities include:

1. Presenting of Sanitary pads dispenser: ₹5,000/- to the college
2. Paying homage to Former Principal who passed away - Rev. Dr. Lalngurauva Ralte, P. Lalremliana & H. Vanlalkeuva. A condolence meeting was conducted wherein ₹1,000/- and flowers worth ₹500/- were sanctioned.
3. Alumni Association members play an integral part in the college's new site at Luangmual. They meet the concerned Minister and higher authorities in the government and were included in the team of site verification.
4. No formal general meeting was able to be conducted due to the advent of Covid-19 worldwide.
5. 2 Office Bearers meetings were held during this time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To develop the society by means of educating the youth

To eradicate social evils, poverty and ignorance

To maintain social harmony among all classes of people

MISSION

To give quality education to the youth, aspiring to develop their capacity and harnessing their potential through higher education. Through education, youth can choose and find their own interests. They choose the path and direction in life and set goals and work to achieve them. Education leads the youth in the right direction.

Response

- The vision of the college is reflected in the college motto "Learning, Service and Excellence" and this is possible only when educational services/products meet needs and expectations, give value for time and efforts and lead to true all-round development of the students - physical, mental, social, moral, spiritual, etc. wherein the entire institution i.e. management, principal, supervisor, teachers, non-teaching staff, parents, pupil, all work as a harmonious unit to achieve results.
- After going through various areas of knowledge, the students are able to distinguish good from the evil and right from the wrong. So, college plays an important role in the elimination of social problems.
- Looking at the current global political scenario, the demand for harmony between various communities, castes and regional, linguistic and other inter-caste groups, Education is on the top of every nation's agenda.

- Aims & Objectives

1. To build an institution on the foundation of spiritual,

moral and cultural values

2. To impart value-based education

3. To in-still self-confidence, and a sense of responsibility in the students

4. To encourage and facilitate quality-related research studies

5. To make the institution adaptable to the emerging ideas and systems at Regional, National or Global levels.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/e22a4cdc4b3e7dc5820a3c99063feb/pages-226-61-vision-and-leadership.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The College believes in the principles of democracy and participatory management. The Principal decentralizes his powers and makes decisions in consultation with the various committee of the college. All stakeholders, including teachers, staff, students, parents and alumni, participate in their organizations and play an important role in decision-making processes. The college established the College Development Committee, consisting of twelve members of the college, eight members from the college faculty and one library in-charge, one student's representative, IQAC Coordinator and RUSA Coordinator respectively. The Principal presides over the meeting, which is the highest decision-making body. All faculty and staff participate in the institutional planning and decision making in the implementation of decisions made by the College Development Committee.
- Internal Quality Assurance Cell (IQAC) was set up and formed seventeen (17) sub-committees and cells under the IQAC. All faculty and staff are members in these respective

committees.

- The college also established a Building Committee, which includes SE, PWD, Sr. Architect, PWD one representative from the Mizoram University along with five other member from the college faculty to take necessary actions in matters relating to innovation and extension of the college building.
- The HOD Committee, was formed to take initiatives and oversee the actions resolved thereof in the respective departments.
- Purchase Board/Committee, Disaster Management Cell, Centre for Entrepreneurship Development, Management Board, Parent-Teachers Committee and Planning Board have been established to perform their role independently. These Committees and Boards are responsible for carrying out their respective functions assigned to them and perform their duties efficiently and effectively.
- RUSA, a centrally sponsored Scheme(CSS) programme that strives to improve the overall quality of current public higher education institutions by adhering to established norms and standards and implementing accreditation as a mandated quality assurance method, is governed by two bodies at the institutional level. The Board of Directors (BoD) and the Project Monitoring Unit are in charge of the project. All policy choices relating to the smooth, cost-effective, and timely implementation of institutional projects, such as guaranteeing the overall development of teachers, must be made by the Board of Governors. The Project Monitoring Unit, which includes representatives from academia, faculty, administrative staff, and students, is in charge of overseeing responsible projects at the institutional level in order to execute RUSA's proposed governance reforms.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/04/5c293b1770f4441d03b7bfc3dc4621b3/pages-241-612.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

DEPLOYMENT OF PERSPECTIVE/STRATEGIC PLAN DURING THE YEAR 2020-2021

CURRICULAR ASPECTS

Short Term Plan:

1. Under the supervision of IQAC, all departments take necessary action to formulate Lesson Plan to accomplished the syllabus and add- on course as initiated by IQAC.
2. All Departments, namely, English, Mizo, Education ,Economics, History, Political Science, Public Administration and Psychology give awareness and guidance on professional ethics, gender issues, human values ,environment and sustainable development into curriculum and organized various programs in collaboration with other institutions/ academy and also with different Cell under IQAC.

Long Term Plan:

1. Academic calendar is prepared at the beginning of every semester which is circulated among the students using social media and also is put up in the notice board of the college.
2. Spoken Hindi, Spoken English classes are conducted. And Certificate Course on Computer Concept (CCC) is also offered by the College in Collaboration with NIELIT, Aizawl Centre.

TEACHING LEARNING AND EVALUATION

1. Mentoring System was introduced under the guidance of Mentoring Cell. Teachers were assigned to guide and give special attention to final semester students and the final semester students were trained as Peer Mentor for the junior students.
2. Within the reporting period, system of Continuous Internal Evaluation (CIE) changed from offline mode to online mode using Google Forms due to pandemic. In normal time the outline for continuous assessment is proposed by the Committee of Heads of Department before the commencement of the session, parameters such as class test, seminar, quiz, home assignment and projects.
3. The institution increases student intake capacity and make reservation for SC/ST/OBC and PWD as per the provision of UGC.
4. Most Departments conducted group presentation using online

mode.

RESEARCH, INNOVATION AND EXTENSION

1. All teachers are continuously motivated to participate in Professional Development Courses and training. Many teachers attended webinar, workshops and training programme within the period.
2. The Institution signed Memorandum of Understanding with IGNOU to enable the student to acquire more degree/certificate/diplomas when they complete three years degree course in the college, and also for them to join Master Degree in part time if the student chose to. Secondly, MoU was signed with NIELIT, as ad-on course. Thirdly with MS Academy, Khatla, Aizawl, to facilitate effective utilization of the intellectual capabilities and providing significant inputs for development of suitable lectures/training system, keeping in mind the need of the students. Besides, the institution also signed MoU with Lailen Consulting Pvtld, Tuikhuahtlang, Aizawl to enable the College to have Online Portal/ Software application for students and for administrative efficiency.
3. NSS Unit, Students Union, Youth Adventure Club, Fungsi Cultural Club, Eco Club, Literature Club, Red Ribbon Club, and Evangelical Union organized various outreach and sensitization, special camping, blood donation camp, HIV/AIDS awareness etc.
4. Teaching -Learning Aid such as, ICT Classroom is made use by the Teachers. Infrastructure such as Seminar Room, Auditorium, e-Resource Library (partly), Language Laboratory are available for utilization for both Students and Teachers.
5. College website is upgraded as often as possible and the address is www.gawc.edu.in
6. CCTV is installed within the college campus covering all classroom and entrance, as security measure.

STUDENTS SUPPORT AND PROGRESSION

1. Most students avail Tribal Scholarship which is directly given to the students through Mizoram Scholarship Board. Besides, Students-Aid Fund is collected from the students at the time of admission which is utilized for the support of poor students. Also, Student Poor Fund is initiated and

voluntarily contributed by the teaching faculty for poor students support.

2. Alumni Placement record and pass out students who pursued Higher Studies Record is maintained by Career and Placement Cell.
3. Spoken Hindi class, Spoken English class, Computer Class and Entrepreneur Development/Skill Development are conducted to prepare the students to face challenges with confidence.
4. As per UGC guidelines various Cells and Committees are formed to give support to the students such as Grievance Redressal Committee, Counselling Cell, Internal Complaints Cell. Language Development Cell. Sport & Youth Activities Cell. Mentoring Cell, Skill Development Cell and Anti-Ragging Squad.
5. Students are encouraged to attend/ participate in the International/National /State level and Regional level sports, cultural activities and competitions.

GOVERNANCE, LEADERSHIP AND MANAGEMENT

1. The college follows the principles of participative management and democratic governance. Consensus of stakeholders is considered while making decision when situation calls for.
2. Internal Quality Assurance Cell (IQAC) shoulder the responsibility of maintaining quality at all levels; institutional strategies and quality initiatives are put under the purview of IQAC.
3. Authorities in the Administration look into optimal utilization of resources/funds and austerity measures are taken with extreme care.
4. Strategic Action Plan is submitted by all Cells under IQAC based on the college Vision and SWOC analysis and the recommendation made by NAAC Peer Team in the third cycle assessment.
5. Internal Audit is conducted as often as possible to ensure transparency of financial matter and to check misappropriation.
6. E-Governance is introduced in management and governance as much as possible.

INSTITUTIONAL VALUES AND BEST PRACTICES

1. The Institution is established with a vision of enrolling students from rural areas who have to support themselves/self-support in-order to go to college. Till now,

the institution follows 'First Come First Serve' in times of admission which is unique practice of the college different from other colleges in Mizoram.

2. The institution is built on the foundation of upholding moral and cultural values.

And also focuses on value-based education to instill self-confidence and a sense of responsibility among the students.

3. Mentoring system conducted by the College is up-hold as Best Practices of the Institution. Besides, one department conducts Practical training for final semester students by attending Mizoram Legislative Assembly Session every year, which is considered as best practices of the particular department.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/2e6a8680a853b14c24617754ecf15c5b/pages-227-621.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policies of the College

The guiding principles of the college administration have been laid on the foundation of democratic consensus: democratic supervision alongside collective participation to enable utilization of all possible talents of all stakeholder in providing effective guidance and teaching-learning mode to the students to make them not just bachelor degree holders but also to become responsible citizens in all walks of life. Which clearly indicated, the effort of the institution on it's strive towards excellence.

Administrative Setup:

Hierarchical structure of administration has been followed since the time of inception, with a well-defined duties and

responsibilities for each level. At the top, there is, the Office of the Principal with a role of overall coordination and supervision, assisted by Vice-Principal who is in turn supported by the teaching and non-teaching faculty is in full operation. And the existence of Internal Quality Assurance Cell with different Sub-Cells helpin providing and maintaining quality of the entire institution as per the requirement of University Grants Commission.

Appointment and Service Rules:

Recruitment and appointment of all regular faculty-members, teaching and non-teaching staff are done by the State Government Recruiting Agency/Commission as per University Grant Commission Regulations, and adopted and modified from time to time by the State Government. However, engagement of Casual Faculty in both teaching and non- teaching is done with internal rules made by the College authorities. Arrangement of necessary programme on quality improvement is constantly organized for efficient and effective performance of the Institution.

Procedures:

The Principal coordinate, supervise and monitor all activities within the institution. Under his guidance Head of different department are entrusted to see to the completion of syllabus and curriculum development. Apart from activities of various departments, several committees are formed to implement programmes and policies of the institution to fulfill the vision and goals of the college. Final report of every action undertaken is submitted to the Principal for approval. Students in their various capacities are engaged for inclusive participation.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/eca865578dc37b7080b1c29b22d3160c/pages-230-igac-cell-members-new.doc
Link to Organogram of the Institution webpage	https://gawc.edu.in/uploads/attachments/2022/03/8ef8786fe15c69c1a072f84d2012c93e/pages-229-622.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<ul style="list-style-type: none"> • As per the regulation of the Government of Mizoram, the College follows various welfare measures such as General Provident Fund(GPF), GPF Advance withdrawal, House Building Advance, Motor Car Advance, Scooter Advance, Festival Advance, Cash Handling Allowances, House Rent Allowances and Special Compensatory Allowances to all regular teaching and non-teaching staff. • Regular staff enjoydifferent leaves such as Earned Leave, Casual Leave, Maternity Leave, Paternity Leave, Study Leave, Child Care Leave and Child Adoption Leave etc. • Other welfare measures such as Medical Reimbursement, Travelling allowances, Death cum Retirement Gratuity, General Insurance Schemes etc. are also provided for regular staff, as per Government of Mizoram Regulations. • Staff Welfare Committee of the College has a provision for financial assistance in terms of Loan to both teaching and non-teaching staff in matters that are mentioned in the Staff Welfare Committee Rules. • In case of serious illness and natural calamities, SWC members are given financial assistance as mentioned in the rules. Here exact amount is not specify, the amount to be given is decided by the committee based on the seriousness of the situation. • In case of Death of any member, a sum of SWC a lump sum of Rs. 100,000/- (One Lakh only) is given as Condolence 	

payment. When the members biological Father or Mother died a sum of Rs. 10000/- (Ten Thousand only) is given, and when other member of the family dies Rs. 5000/- (Five Thousand only) is given to the member as condolence gift.

- When SWC member got married a sum of Rs. 5000 (Five Thousand only) is given by the SWC as a gift.
- In case of Pension, Rs 50000 (Fifty Thousand only) is given to the SWC member as a farewell gift.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/c33a3e3dd1691db3475cdeea86453924/pages-225-20329-71-166.doc
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

The teaching faculty's performance is evaluated using Performance Based Self-Appraisal criteria (PBAS). Faculty promotions are based

on the UGC's Career Advancement Scheme (CAS) standards and the achievement of the required API (Academic Performance Indicator) scores. The screening committee reviews the applications, and individuals are promoted depending on their performance in the interview. All promotions from Stage I to Stage II and from Stage II to Stage III are completed at the college level, whereas promotions to Associate Professor and Professor are completed at the government level.

Non-teaching Staff:

The Annual Confidential Report evaluates the performance of the institution's non-teaching staff (ACR). The Mizoram Government has issued a complete instruction on ACR maintenance procedures. All personnel in Groups B and C are required to complete and submit their Annual Confidential Reports (ACR) in accordance with the stipulated Proforma. The Principal forwarded the Annual Confidential Report to competent authority for further action after necessary reporting and review. The annual performance report for Group D Staff is submitted annually to higher authorities for action.

Seniors assist those employees who need assistance writing their ACRs, and it is not the custom of this college to grade them as in order to prevent further advancement; if there is a small case, it is resolved by the by the Principal. All employees are encouraged to file their ACRs, property returns, professional tax payments, and other paperwork on time.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/f1e8e34329a0a1070209c1e03e92ee69/pages-231-635.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

- To ensure transparency and to check on any possible misappropriation of funds received from government and non-government sectors. The institution makes arrangement for internal audit as often as the administrative authority feels the need for auditing. The last audit was done on 5th. June.2021. for this the college appointed Dr. Vanlalvena, Dept Of Economics and Mr . Lalvuliana, Dept of Mizo as Auditors.
- The purpose of internal audit of college account is initiated based on mutual trust and cooperation to ensure reciprocal confidence and collaboration within the working environment. As such all financial transection of income and expenditure is audited, as and when arrangement is made by the college authority.

External Audit:

- External Audit is conducted by Accountant General (Audit) and Charter Accountant (Audit).
- Funds received from UGC is audited by Charter Accountant. The last audit takes place during 21.1.2015-31.12.2015. The next audit is being processed and is with the Chartered Accountant for audit.
- The institution faced Audit by Accountant General in the third cycle of NAAC assessment.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/e60507e36574a52cd861d2f71ce89faf/pages-232-20329-76-180.xlsx
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds:

The institution takes extreme care for utilization of the available resources. The main sources of income are:-

Funds received from students in time of admission, as determined by the Government of Mizoram.

- Student's Union Funds (SU, Games & Magazine)
- College Development Fund
- Student's Aid Fund
- Internal Examination Fee
- Examination Centre Fee
- Information Communication and Technology (ICT) Fee

Funds received from students, individual, Philanthropers, Agencies, Government etc.

- College Canteen Rent
- Donation contributed by the faculty for special purpose
- Donation from GAWC Staff Welfare Committee
- Funds from NSS State Liaison Office, MSAC through Red Ribbon Club.

Optimal Utilization of Resources

Limited financial resources received from various sources are optimally utilized. The austerity measures taken by the administration office are given below:

- All expenditure is approved by the DDO/Principal to prevent unnecessary wastage.
- Appointment of construction work manager from teaching staff on rotation to minimize labour cost.

- Circulation of e-copies is followed to minimize the use of paper and xerox machine.
- Construction of rainwater harvesting reservoir to reduce the cost of water bill.

For purchase of materials and equipments the lowest quotation is selected.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/bffadd42b585435ebe96718f52d93e4e/pages-233-20329-78-185.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has delivered significant contributions to institutionalise quality assurance strategies and processes in the operation of the Institution.

Formulates action plan:

The IQAC formulates the Action Plan of the institution for quality enhancement at the beginning of every academic session. All committees and Cells of the Institution are expected to implement the Action Plan and fulfil the goals. The IQAC coordinate, guide and directed the activities of various Committees and Cells for the effective implementation of the Action Plan

Students' Evaluation of Teachers:

The IQAC introduces a system of SET as the Best Practice of the College. In this system, students evaluate their teachers using a prescribed form developed by the IQAC. Teachers were assessed by students on the basis of different criteria like - regularity, punctuality, communication skills, subject knowledge, responsiveness, etc

Peer Mentoring:

Teacher-student mentoring has been the practice initially. However, a noticeable weakness of this system is that a portion of student-mentees feel hesitant to reach out to their teacher-mentors. As such, it was decided that, henceforth, peer-mentoring will be practiced. To overcome mediocre mentoring, it was also decided that mentoring will also be purely voluntary. Mentorship will last for a period of 1 year, that is, a span of 2 semesters. Awareness was given to all the 5th semester students regarding the benefits of being a peer mentor. Only those who were willing signed up as mentors and subsequently given guidelines and briefed on mentoring practices. Students from the 1st semester were also given awareness on the benefits of peer mentoring. Only those willing were also signed up as mentees. Mentors and mentees were matched as far as possible to fulfil each other's expectations. Mentor - mentee ratio is approximately 1:4. Members of the Mentoring Cell also acted as Mentor supervisors. Informed consent forms were given to mentees, which also stated that confidentiality will be maintained within the mentoring relationship. Guidelines as well as format for report writing were also given to the mentors to record their meetings.

Conduct regular meeting:

Periodic meetings and Review meetings of the IQAC has been convened to monitor, review and appraised the action taken against the action plan and activities undertaken by various departments, committees and cells.

Decentralisation in decision making:

The IQAC has been instrumental for quality enhancement through decentralisation in decision making. Various committees, cells and teams were formed with specific areas of autonomy; major activities and decisions effecting the operations of the institution were taken up and made in the meetings.

Promoting research culture: As the main unit in fostering quality development of the teachers, the IQAC has been promoting research culture by exhorting the teaching faculty to mobilise resources from various funding agencies for research activities for personal as well as professional development.

Conduct feedback from various stakeholders:

To ensure quality in teaching-learning and extra/co-curricular activities, feedbacks from the stakeholders were collected. The feedbacks were analysed confidentially and the summary of the feedbacks were displayed in the Institution's website. Teachers and departments were appraised according to the feedbacks and plans were formulated to address any shortcomings.

Conduct programmes and add-on courses:

The IQAC has been the major unit of the institution that provides curricular/co-curricular and extracurricular activities to augment classroom learning and facilitating the gaining of information and knowledge, acquiring life skills of the students. Hence, various seminars, workshops, training programmes as well as talks in observance of national and international days have been organised. Further, value added courses such as Spoken English Class, Skills and Personality Development Course and Certificate Course on Computer Concepts were conducted under the auspices of the IQAC.

Provide financial support and welfare schemes:

The Institution makes a provision for financial supports and welfare schemes which can be availed by the staff and students. Staff Welfare Committee has been providing monetary or non-monetary support through loans to the members. The institution also provides financial support to the staff for attending seminar/workshop/training etc. The students also provided financial support through Student Aid Fund.

Green initiatives and eco-friendly campus: Green initiatives was undertaken for eco-friendly/plastic free campus by organising talks, environmental workshop and campus cleanliness work of staff and students through Eco Club, NSS and Campus Beautification Committee.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/1ce9c43a08571e40992d0f4a7c8dadee/pages-234-652.docx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is a powerful and comprehensive tool for introducing, monitoring, reviewing, and upgrading teaching-learning processes, structures, and methodologies in accordance with requirements and standards.

During 2020-2021, the following activities were carried out through meetings, review meetings, and various committees/departments:

Make a plan of action:

The IQAC prepares an annual action plan at the start of each academic session that includes the teaching-learning process, such as the usage and acquisition of ICT facilities, and strategies for information transfer, such as student seminars, discussions, field visits, study tours, and so on.

Organize academic calendar:

The Academic Calendar has been created to coincide with Mizoram University's academic session calendar. The Calendar established the start and end times for numerous activities such as sports, exams, and vacations, among others. Through regular meetings, the IQAC monitors activities and receives reports, and provides necessary support/suggestions as needed.

Maintain a proper attendance/performance record:

Every department keeps a proper attendance record to track the

students' participation in class and other activities. The pupils' attendance has been tracked, analysed, and displayed on notice boards and in a WhatsApp group for students. Students who had unsatisfactory attendance were dealt with appropriately.

Prepare a planned teaching plan and diary:

The IQAC has created a structured teaching plan and diary to help teachers deliver more effective lessons and complete their syllabi on time. The teachers were in charge of creating the lesson plan. Each teacher keeps a teaching diary in which they record their daily activities, ICT use, and class outcomes, which are then submitted to IQAC for documentation. The teaching plan and journal were reviewed for format and structure, and required revisions were made.

Adopt and review CBCS regulations:

The College adopts and follows the Mizoram University's assessment processes. The IQAC, on the other hand, has examined the processes for assessing and maintaining students' records and documents. To ensure transparency, examination criteria and behaviour were revised, and the results were publicised via the Institution's website and other social media platforms. A special conference was called to assess students' examination performance.

Conduct feedback from multiple stakeholders:

The IQAC collects feedback from a variety of sources, including students, alumni, parents, employers, and teachers, in order to assess teachers, departments, and the college as a whole. Regular student evaluations of teachers, input on teaching approaches, course delivery, attitude, and difficulties encountered in the topic provide insight into the Institution's strengths and limitations. To maintain openness, appropriate actions were made after analysing the feedbacks, which were posted on the Institutional website.

Introduce Innovative teaching:

The institution improves its teaching-learning processes and implements new teaching standards based on participatory learning

methodologies. Various classroom learnings, home assignments, student seminars, student projects, field trips/study tours, and other approaches are used. During the IQAC meetings, these actions were examined, and suggestions for improving the procedures were made.

Maintain records and documentation:

The IQAC acts as documentation reservoir to provide all necessary records and documents, that is required by the institution. All departmental and committee/cell actions are documented, properly kept, and their reports are sent to the IQAC for review.

File Description	Documents
Paste link for additional information	https://gawc.edu.in/uploads/attachments/2022/03/b05f47094ebe2b7f34002d470827ddf1/pages-234-652.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gawc.edu.in/page/annual-reports-of-institution
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The Institution gives great importance to an ethical work culture and provides equal opportunity to all individuals irrespective of gender, race, caste, language, religion, different political opinions or physical abilities. It has always been a practice of Govt. Aizawl West College to elect Class Representatives of each gender. If a male student is elected as a Class Representative, his Assistant will inevitably be a female student and vice versa. Separate toilets for girls are provided. Awareness programmes, Gender sensitization programmes were organized during 2020-2021.

1. International Women's Day was observed with the theme, "Choose to Challenge" organized by Public Administration Department on 8th March 2021. Two eminent Aizawl Municipal Corporation women councilors who were elected on general seats (Unreserved) were invited to speak on the occasion.
2. Celebration of International women's Day was observed by Political Science Department on 8th March 2021 on the theme 'Women in Leadership: Achieving an Equal Future in a Covid 19 World' by inviting Dr. Lalremruati, Asst. Prof, Dept. of Psychology, GAWC and member, Covid 19 Committee on Psychological and Social Guidance, Govt. of Mizoram as the resource person.
3. Seminar on Sex Education was organized by Internal Complaints Cell on 9th September 2020
4. Pamphlets on Sexual Harassment were circulated among the students through Whatsapp group of all the classes.
5. The college has a separate rest room for female students which is equipped with Sanitary Napkin Vending machine.

File Description	Documents
Annual gender sensitization action plan	https://gawc.edu.in/uploads/attachments/2022/04/b9da7cf2434d01a613758c96dec442eb/pages-237-annual-gender-sensitization.docx
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gawc.edu.in/uploads/attachments/2022/04/1757dca177bcc9ec8471251f4bd5b933/pages-238-automatic-sanitary-napkin-vending-machine.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>The Institution manages Solid waste as per guidelines of AMC Plastic Waste Management Bye -Laws 2019 in collaboration with Dawrpui Vengthar Local Council. Solid waste is collected in Dustbins which are placed in each classroom, staffroom, office, college canteen, corridors and the garages. Separate Bins are provided for degradable and non-degradable waste. They are collected on a daily basis by the Cleaners. The accumulated waste-degradable and non-degradable is picked up by the Local Council Garbage Trucks on alternate days. Liquid wastes which are chemical free are disposed through well laid drainage system. Bins for Wet waste are placed in the college canteen and is collected on a daily basis for people rearing pigs.</p> <p>The common E-waste products such as discarded chargers, cartridges, keyboards etc are disposed as per guidelines of AMC Waste Management. The college ensures that unusable computers are not recklessly discarded and sometimes exchanged with computer dealers with new items at a discounted price.</p>	

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://gawc.edu.in/uploads/attachments/2022/04/8f53a16e562e2020a4578116956c996f/pages-236-garbage-pic.docx
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	D. Any 1 of the above

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution has always encouraged an inclusive environment where there is tolerance towards students from all cultures, regions, linguistic, communal and socio economic background. For this reason our students are never denied admission on the basis of their background. In order to expose our students to other cultures and communities, students are taken forexcursion on an annual basis but due to the pandemic restrictions it has not been possible to take students on excursions during this reporting period. Faculty, staff and students respect the different religions, languages and cultures that come together within the walls of the college. However, in spite of the ongoing pandemic, the college managed to organise 'Cultural Day' on 11th March 2020.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college makes an effort to ensure that the students and the employees are aware of their constitutional obligations. The values, rights, duties and responsibilities which would help them in becoming responsible citizens are often reiterated on days like Republic Day, State Day, Independence Day.

Students are equipped with knowledge, skills, and values that are necessary for providing an effective, safe and /affordable learning environment.

Students are encouraged to participate in various programmes organized by the college to inculcate values, duties and responsibilities by inviting experts to gives talks on related topics.

District Youth Parliament organized by Nehru Yuva Kendra was attended by our students Jeremia Lalchhuanmawia from 5th Semester and Lalhruitluanga Zote of 3rd Semester

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. World Environment Day 2020 was observed on 5th June, 2020 by the Eco Club.

2. Green Mizoram Day was observed on 17th July, 2020 by the NSS unit by making a visit to the Plantation Site at Thiak.

3. International Women's Day was observed with the theme, "Choose to Challenge" organized by Public Administration Department on 8th March 2021. Two eminent Aizawl Municipal Corporation women councilors who were elected on general seats (Unreserved) were

invited to speak on the occasion.

4. Celebration of International women's Day was observed by Political Science Department on 8th March 2021 on the theme 'Women in Leadership: Achieving an Equal Future in a Covid 19 World' by inviting Dr. Lalremruati, Asst. Prof, Dept. of Psychology, GAWC and member, Covid 19 Committee on Psychological and Social Guidance, Govt. of Mizoram as the resource person.

5. National Education Day was observed on 11th November, 2020 by the Department of Education by organizing a Special Talk on "Relevance of Mother Tongue for Effective Learning".

6. 75th Years of Indian Independence was celebrated on 24th March, 2021 by Academic Interaction Cell, IQAC and organized a seminar titled "Azadi Ka Amrut Mahatsav India @ 75".

7. International Day of Disabled Persons was observed on 3rd December 2020 by the College and organized a Special Talk "On Intellectual Disability".

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Mentoring:

The practice of Mentoring is an important initiative of the college which has been implemented with the sole aim of addressing students' needs. In fact, GAWC is the first college in Mizoram to implement this practice. There is a dedicated Mentoring Cell under the IQAC whereby the teachers are assigned the duty of mentors. All mentors are provided guidelines for mentorship, socio-demographic data format and informed consent from mentees. This Mentoring Practice was introduced with the purpose of helping the

students achieve growth and development in both their personal and academic journey. It has been most helpful in identifying the varying needs of the students. Once the needs are identified, assistance are provided in various forms which includes personal counsels to inspire the students, instill confidence and give them guidance to help them choose the right professional path.

Sometimes, financial assistance is also provided to students who are unable to pay for their education. This mentoring practice has greatly benefitted students who have been unable to focus on their studies due to various reasons. It has also greatly helped the weaker students who have received special attention from the teachers through extra classes and tutoring which have enabled them achieve visible progress in their overall performance.

Over the years, the implementation of the Mentoring Practice has also undergone change as the responsibility of providing mentorship is now assigned to the senior most students. These senior students are trained and empowered to mentor the first semester students newly enrolled in the college every year. This practice has given an added sense of responsibility to the older students and gives them an opportunity to give back to the college through such service. It has also helped in forging a good relationship among the students and enables the new students to fit in the college and adjust seamlessly.

2. Practical Learning: Every year, final semester students from the Department of Public Administration are taken to attend the Mizoram Legislative Assembly session. They are required to make observations, take notes and write reports on the session they have attended. This practice has greatly helped the students to apply their class-room learning and knowledge in a non-classroom environment. It not only increases their understanding of concepts taught in class but also creates a deeper impact on them and aid them in retaining their knowledge. However during this academic year, due to the government restrictions imposed within the entire State on account of the Pandemic, we were unable to implement this practice.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Aizawl West College was established in the year 1990, May 2nd to provide quality education to students while upholding Christian values and ethics. It started as an Evening College that was opened primarily for students who had to work during the day to support themselves and therefore could not attend regular classes during the day. Therefore, the focus of the college has always been on making education accessible to everyone interested in learning irrespective of the socio-economic background that they come from. The college has endeavored to keep this spirit alive till date especially by following the "first come first serve" principle as part of the admission process which has been a unique practice of the college, different from other colleges of Mizoram. Today majority of our students are from the rural areas covering the entire districts of Mizoram who were unable to meet the required cut-off marks in other colleges and therefore are unable to secure college admissions elsewhere. In giving them an opportunity for college education, the institution has fulfilled its objective and in the process fully complied with the UGC Regulations on Reservation of Seats in Academic Institutions. Today it is a pleasure to see many of the students initially admitted with minimum qualification marks thrive and many of them have also passed with first division which is a testament to the institution's achievement of its purpose.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To identify and address the problems faced by the students in regard to online class.
2. To conduct training on Google Classroom and Zoom application for 1st Semester students.
3. To organize seminar on 'Challenges and Opportunities on Online Learning'.
4. To take initiative for upgrading the Smart Classrooms.
5. To collaborate with state government or other research funding agencies for action/impact studies.
6. Online survey to be conducted so as to identify the needs and problems of the students and address them.

7. To provide students with online facilities to submit their complaints so that their grievances can be addressed.
8. To organize awareness programme on 'Career Development' for the students.
9. To organize 'Career Guidance Programme' for 1 semester students.
10. To organize seminars on themes related to developing language skills.
11. To organize Annual College Week.
12. To participate in the University Sports.
13. To conduct Awareness Programme on Sexual Harassment for the students.
14. To install at least one sanitary napkin vending machine in female's toilet.
15. To take initiative for constructing atleast one toilet for the differently abled users.
16. To enclose the anti-ragging undertaking in the admission form and to disseminate leaflet concerning the prohibition of ragging to newly admitted students.
17. To conduct periodic inspection as and when necessary to prevent the occurrence and re-occurrence of ragging.
18. A list of peer mentors selected from the core students will be prepared on the recommendations of the H.O.D of each department.
19. Mentoring will be done through online platform during the Pandemic.
20. To observe Cultural Day in the college.
21. To organize online awareness programmes on 'Cultural Values' among the students.
22. To participate in the cultural meet/festival/competition organized by the Mizo Cultural Organization and the Government of Mizoram.