GOVT. AIZAWL WEST COLLEGE
INFORMATION & TECHNOLOGY CELL
ANNUAL REPORT : 1st July 2017 to 30th June 2020

2017 – 2018:
1. Management of NIELIT Centre:

IT Cell is responsible for the internal management of NIELIT Study Centre. It is responsible for enrollment of students for Certificate Course in Computer Concept (CCC) at every end semester, it formulates the time table, and act as a link between the College and NIELIT, Aizawl.

2. **IT Week**:

IT Week was observed during 18th – 22nd September, 2017. Teachers were requested to talk about the importance of IT as well as its negative impact at least once in their Class during the IT Week.

3. Training on Power Point Presentation was given to every 5th and 6th semester students in their respective classes.

4. Training on Power Point Presentation was given twice to Teachers on Department basis during the reporting period

5. Every Activities of different Cells under the IQAC had been uploaded in the College website (ie. www.gawc.edu.in)

2018 – 2019:
1. **Management of NIELIT Centre:**

IT Cell is responsible for the internal management of NIELIT Study Centre. It is responsible for enrollment of students for Certificate Course in Computer Concept (CCC) at every end semester, it formulates the time table, and act as a link between the College and NIELIT, Aizawl.

2. **IT Week:**

IT Week was observed during 3rd – 7th September, 2018. Teachers were requested to talk about the importance of IT as well as its negative impact at least once in their Class during the IT Week.

3. Training on Power Point Presentation was given to every 5th and 6th semester students in their respective classes.

4 Every Activities of different Cells under the IQAC had been uploaded in the College website (ie. www.gawc.edu.in),

2019 –2020:

1. **Management of NIELIT Centre:**

IT Cell is responsible for the internal management of NIELIT Study Centre. It is responsible for enrollment of students for Certificate Course in Computer Concept (CCC) at every end semester, it formulates the time table, and act as a link between the College and NIELIT, Aizawl

2 **Website Upgradation:** College Official Website has been upgraded to Secondary Stage under ICT Department, Govt. of Mizoram

3. **Seminar:** Seminar on 'Cyber Crime' was organized at the College auditorium on 10th October, 2019 as one of the Courses of Autumn School, conducted by IQAC, Govt. Aizawl West College. Expert from CID (Crime Branch), Mizoram Police presented a paper.

4. **Online admission:** Online Admission has been introduced for the first time in college, more than 60% of the students had submitted admission form through online in the College Website.

5. **Training on Video Conferencing**: The Cell conducted training for teachers on how to use Zoom Apps for video conferencing, to enable teachers to conduct online class through video conferencing. Training was also given to the students on how to access online class using zoom apps.

6. **New Internet Connection: One** new internet connection had been subscribed with a view to the need for online class and examination.
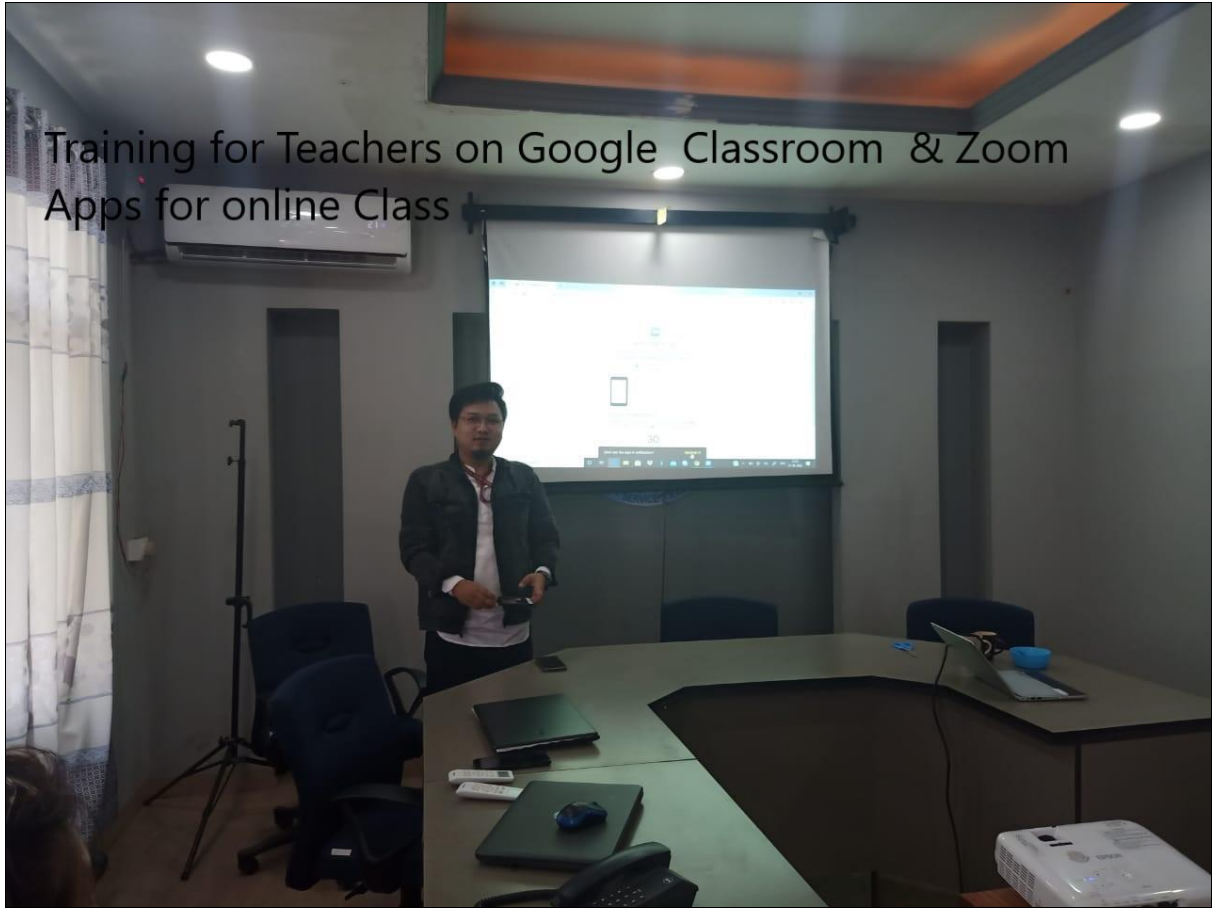
7. **Googles Classroom:** The Cell conducted training for teachers on Google Classroom so that teachers utilize the app for giving reading materials and assignments to the students. Training was also given to the students on how to access Google Classroom apps so that they submit their assignment and received reading materials given by the teachers.

8. **Online Examination:** The Cell and the Examination Committee of the college conducted every examination during Covid-19 pandemic through online.

9. **Webinar:** The Cell takes care of every webinar conducted by IQAC.

Training for Teachers on Google Classroom & Zoom Apps for online Class

Seminar on Cyber Crime; 10.10.2019