**The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report

to NAAC, through its IQAC. The report is to detail the tangible results achieved in key

areas, specifically identified by the institutional IQAC at the beginning of the academic

year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

(Note: The AQAR period would be the Academic Year For example, July 1, 2012 to June 30, 2013)

**Part – A**

1.Details of the Institution

1.1 Name of the Institution : **Government Aizawl West College**

1.2 Address Line 1 :

 Address Line 2 : **Dawrpui Vengthar, Aizawl**

 City/Town :  **Aizawl**

 State : **Mizoram**

 Pin Code : **796001**

 Institution e-mail address :

 Contact Nos. : **23417241 (0389)**

Name of the Head of the Institution : **Dr.Laithanzauva**

 Tel.No.with STD Code : **2325945 (0389)**

 Mobile : **0943615847**

 Name of the IQAC Co-ordinator : Dr.Benjamin Lalrinsanga

 Mobile : **09436156924**

 IQAC e-mail address :

1.3 NAAC Track ID(For ex. MHCOGN 18879):

 OR

1.4 NAAC Executive Committee No.& Date: **EC/54/RAR/087**

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no.is available in the right corner-bottom

of your institution’s Accreditation Certificate)

1.5 Website address : **gawc.mizoram.gov.in**

Web-link of the AQAR : **gawc.mizoram.gov.in/page/iqac.html**

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl.No | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | C+ |  | 2004 | 5 years |
| 2 | 2nd Cycle | C |  | 2010 | 5 years |
| 3 | 3rd Cycle | Nil | Nil | Nil | Nil |
| 4 | 4th Cycle | Nil | Nil | Nil | Nil |

1.7 Date of Establishment of IQAC: DD/MM/YYYY : **07/09/2009**

1.8 AQAR for the year(for example 2010-11) : **2014 -2015**

1.9 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation

by NAAC (for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i.AQAR 2010-2011 **26/04/2011** (DD/MM/YYYY)

iii.AQAR 2011-2012 **24/05/2012** (DD/MM/YYYY)

iv.AQAR 2012-2013 **27/11/2013** (DD/MM/YYYY)

v. AQAR 2013-2014 **22/12/2015** (DD/MM.YYYY)

vi AQAR 2014-2015 **16/6/2016** (DD/MM/YYYY**)**

1.10 Institutional Status

University State \_\_-\_ Central \_-\_\_\_ Deemed \_-\_\_\_ Private \_\_-\_\_\_

Affiliated college Yes \_\_\_√ No \_\_-\_\_\_\_

Constituent College Yes \_\_\_ No \_ √\_\_\_

Autonomous college of UGC Yes \_\_\_ No ­­­\_\_\_\_√\_\_\_

Regulatory Agency approved Institution Yes \_\_\_ No ­\_\_\_\_√\_\_\_

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education \_\_√\_\_\_\_\_ Men \_-\_\_\_\_\_ Women\_\_\_-\_\_\_

Urban \_\_\_√\_\_\_\_\_\_ Rural \_\_\_-\_\_\_ Tribal \_\_\_\_\_-\_

Financial Status Grant-in-aid \_\_\_\_-\_\_\_\_ UGC 2(f) \_\_√\_\_\_\_ UGC12B\_\_√\_\_\_\_

Grant-in-aid +Self Financing \_\_\_-\_\_\_ Totally Self-financing \_\_\_-

1.11 Type of Faculty/Programme

Arts \_\_\_√\_\_\_ Science \_ -\_\_\_\_\_\_ Commerce \_\_\_-\_\_\_\_\_ Law \_ -\_\_\_\_\_\_

PEI (( Phys Edu) \_\_\_-\_\_\_TEI (Edu) \_\_\_-\_\_\_\_\_ Engineering \_\_\_-\_\_\_\_\_

Health Science\_\_\_\_\_ -\_ Management \_\_\_\_-\_\_\_\_

Others ( Specify ) **Nil**

1.11. Name of the Affiliating University *( for the colleges) :* **Mizoram University**

1.12. Special status conferred by the Central/State Government –UGC/CSIR/DST/DBT/ICMR etc :

 Autonomy by State /Central Govt./University **: Nil**

University with Potential for Excellence **Nil** UGC-CPE **: Nil**

 DST Star Scheme  **Nil** UGC-CE  **: Nil**

 UGC –Special Assistance Programme : **Nil** DST-FIST  **: Nil**

 UGC-Innovative PG programmes : **Nil** Any other (Specify)  **: Nil**

 UGC-COP Programmes : **Nil**

2. IQAC Composition and Activities

2.1 No. of Teachers : **15**

2.2 No. of Administrative/Technical staff : **01**

2.3 No. of students : **01**

2.4 No. of Management representatives : **NIL**

2.5 No. of Alumni : **01**

2 6 No.of any other stakeholder and Community representatives: **01**

2.7 No. of Employers/ Industrialists : **NIL**

2.8 No. of other External Experts : **02**

2.9 Total No. of members **: 21**

2.10 No. of IQAC meeting held **: 05**

2.11 No. of meetings with various stakeholders No**. 01** Faculty **03**

 Non-Teaching Staff Students Alumni **01** Others **01**

2:12.Has IQAC received any funding from UGC during this year ? Yes √ No

If yes, mention the amount : **Rs. 3,00,000.00**

2:13 Seminars and Conferences ( only quality related)

1. No of Seminars / Conferences / Workshop / Symposia organized by the IQAC

Total Nos : **04** International : **Nil** National : **2**

State : **1** Institutional level : **01**

1. Themes : (a) Choice Based Credit System (CBCS) (b) Good Governance through E-Governance (c) Research Methodology in Social Science (d) Writing of Mizo novels

2:14 Significant activities and contribution made by IQAC

* Enhancement in teaching –learning process and research work.
* Seminars and invited talks arranged.
* Upgraded library by subscription of e-journals and e-books.
* Organized Leadership training for Students’ Union leaders.
* Engage students in community services.
* Sensitizing students to environmental issues.
* Remedial classes and Tutorial classes have been arranged in order to improvement of the quality of students.
* Establishment of Counselling Centre
* Continuation of Mentoring system
* Setting up of Anti-Ragging Squad.
* Awareness programme on sexual harassment
* Separate room is constructed for the college mutli –gym.
* Organized an interaction of students with Psychology department of Mizoram University on Drug addiction, HIV/AIDS and Mental health.

2:15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
|  **Plan of Action** |  **Achievement** |
| IT Month to be observed during the academic session . | IT month was observed during the month of September,2014. The month long programme was inaugurated by the Principal, Dr.Laithanzauva on 4th September,2014. During the month various programme such as Article writing, Group discussion on topic importance of IT was organized. One day basic training on IT application to the faculty members was also organized on 10th July,2014.  |
| Leadership training for Students’ Union leaders | One day Leadership training for Students’ Union leaders was organized on 18th August, 2014 on which various topic such as- Leadership qualities, role and functions of student Union leaders were presented. |
| Organize Cleanliness drives  | Cleanliness work at the College campus and Vaikavawn to Temple square road involving 200 students was held on 29th September,2014.  |
| To organize Principal’s running trophy in football and volleyball for men and women respectively. | Principal’s running trophy for men and women volleyball competition was organized in class-wise level within the college during the college week. |
| Organize awareness programme on sexual harassment | Prevention Against Sexual Harassment Cell and Anti Ragging Squad organized programme on sexual harassment on NGO’s working in this field were invited. |
| Organize Students interaction programme | Organize an interaction of students with Psychology department of Mizoram University on Drug addiction, HIV/AIDS and Mental health. |
| Up gradation of library |  |

\*Attach the Academic Calendar of the year as Annexure

2:15 Whether the AQAR was placed in statutory body Yes \_\_√\_\_\_ No \_\_\_\_\_\_\_

 Management \_\_\_\_\_\_-\_\_\_\_\_ Syndicate \_\_\_\_\_\_-\_\_\_\_

Any other body \_\_\_\_\_\_\_\_\_

Provide the details of the action taken

|  |
| --- |
|  -The AQAR reports were discussed in the Core meeting of IQAC and teaching staff meeting.* To hold awareness programme on sexual harassment.
* To develop and equip the college multi-gym.
* Re-construction of Parent-Teachers Association
* Seminars, Workshop and invited talks were arranged
* Upgraded library by subscription of e-journals and e-books and purchase more books
* Strengthening of Career Guidance and Placement Cell
* Feedback on Alumni, parents and Students is introduced
 |

**PART – B**

**CRITERION – I**

1. Curricular Aspect
2. 1.1 Detail about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing programme | Number of programmes added during the year | Number of self-fiancing programmes | Number of value added/ Career Oriented programme |
| Ph.D | Nil | Nil | Nil | Nil |
| PG | Nil | Nil | Nil | Nil |
| UG | 8 | Nil | Nil | Nil |
| PG Diploma | Nil | Nil | Nil | Nil |
| Advanced Diploma | 1 | Nil | Nil | Nil |
| Diploma | 1 | Nil | Nil | Nil |
| Certificate | 1 | Nil | Nil | Nil |
| Others | Nil | Nil | Nil | Nil |
| **Total** | 11 | Nil | Nil | Nil |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary | Nil | Nil | Nil | Nil |
| Innovative | Nil | Nil | Nil | Nil |

1. (i) Flexibility of the Curriculum: CBCS ? Core ? Elective option / Open option :

|  |  |
| --- | --- |
|  **Pattern** |  **Number of Programmes** |
|  Semester |  12 |
|  Trimester |  - |
|  Annual |  - |

1. Feedback from stakeholders\* Alumni \_\_\_√\_\_ Parents \_\_\_-\_\_\_ Employers \_\_\_-\_\_\_

***( On all aspects)*** Students \_\_√

Mode of feedback Online \_\_\_-\_ Manual \_\_\_\_√\_\_\_

Co-operating school ( for PEI) \_\_-\_\_\_\_

 *\*Please provide an analysis of the feedback in the Annexure*

Whether there is any revision / update of regulation or syllabi, if yes, mention their salient aspects.

|  |
| --- |
|  No |

 Any new Department / Centre introduced during the year. If yes give details.

|  |
| --- |
|  No |

**CRITERION – II**

**Teaching, Learning and Evaluation**

2.1 Total No of Permanent faculty

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Total** | **Asst.Professors** | **Associate Proffessors** | **Professors** | **Other** |
| **37** | **10** | **26** | **1** |  |

2.2 No. of permanent faculty with Ph.D **: 10**

2.3 No. of Faculty Positions Recruited ( R) and Vacant (V) during the year

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Asst. Professor**  |  | **Associate Professor** |  | **Professor** |  | **Others** |  | **Total** |  |
| R | V | R | V | R | V | R | V | R | V |
| 10 | - | 26 | - | 1 | - | - | - | 37 | 2 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

|  |  |  |
| --- | --- | --- |
|  3 |  Nil |  Nil |

2.5 Faculty participation in conferences and symposia

|  |  |  |  |
| --- | --- | --- | --- |
| No. of faculty | International level | National level | State level |
| Attended | 8 | 28 | 35 |
| Presented papers | - | 3 | 7 |
| Resource persons | - | - | - |

* 1. Innovative processes adopted by the institution in Teaching and learning

|  |
| --- |
| * Use of LCD projectors and overhead projector in teaching-learning process.
* Field study and project work.
* Group paper presentation and interaction session of students.
* Skill training programmes
* Invites eminent persons to deliver lectures.
* Student’s seminars
* Students mentoring
* Introduction of book reading report
* Lecture given by senior students to the new comers on selected topic of the syllabus.
 |

* 1. Total No. of actual teaching days during this academic year : **180 days**

2.8 Examination/ Evaluation Reform initiated by the Institution ( for example : Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

|  |
| --- |
|   **Nil** |

2.9 No. of faculty members involved in curriculum restructuring/ revision / syllabus development As member of Board of Study / Faculty / Curriculum Development workshop.

|  |  |  |
| --- | --- | --- |
|   **7** |  **1** |  **Nil** |

Average percentage of attendance of students \_\_\_\_**68%\_\_\_\_\_**

 Course / Programme wise distribution of pass percentage :

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Dist | I Div | II Div | III Div | Total no. of passed | Passed % tage |
| III BA (Hons) | 43 | Nil | 5 | 8 | 15 | **28** | **56.25%** |
| III BA (Gen) | 68 | Nil | 1 | 3 | 38 | **42** | **61.76%** |
| II B.A (Gen) | 43 | Nil | Nil | 10 | 18 | **28** | **65.12%** |
| I B.A (Gen) | 26 | Nil | Nil | 5 | 13 | **18** | **69.23%** |
| I Semester | 326 | Nil | 8 | 43 | 54 | **105** | **32.21%** |
| II Semester | 140 | Nil | 10 | 19 | 24 | **53** | **37.86%** |
| III Semester | 212 | Nil | 12 | 25 | 38 | **75** | **35.38%** |
| IV Semester | 212 | Nil | 11 | 52 | 44 | **107** | **50.47%** |
| V Semester | 106 | Nil | 14 | 30 | 15 | **69** | **65.09%** |
| VI Semester | 97 | Nil | 15 | 19 | 9 | **43** | **46%** |
| Certificate Course | 10 | 3 | 7 | Nil | Nil | **10** | **100%** |
| Diploma course | 7 | 4 | 3 | Nil | Nil | **7** | **100%** |
| Advance Diploma course | 6 | 2 | 4 | Nil | Nil | **6** | **100%** |

How does IQAC contribute/ Monitor / Evaluate the teaching & learning processes :

|  |
| --- |
| * IQAC monitors the progress of the teaching-learning process by organizing meeting with teaching staffs, students and parents separately.
* Collecting feedback from alumni and student Union leaders
* Introducing students assessment of teachers
* For quality enhancement, mentoring system is introduced in which all teachers are assigned to look after various students.
* One day Library orientation programme is conducted to the new students to make aware of how to make used of library in more effective way.
 |

Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| Faculty / Staff Development Programmes | **Number of faculty benefited** |
| Refresher courses | 01 |
| UGC- Faculty Improvement Programme | 00 |
| HRD programmes | 01 |
| Orientation programmes | 00 |
| Faculty exchange programme | 00 |
| Staff training conducted by the university | 00 |
| Staff training conducted by other institutions | 04 |
| Winter camp | 00 |
| Others | 00 |

Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the year | Number of positions filled temporarily |
| Administrative staff | 13 | 2 | Nil | 1 |
| Technical staff | - | - | - | - |

**CRITERION – III**

**Research, Consultancy and Extension**

* 1. Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

|  |
| --- |
|  |

3.2 Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Completed** | **Ongoing** | **Sanctioned** | **Submitted** |
| Number | **Nil** | **Nil** | **Nil** | **Nil** |
| Outlay in Rs.Lakhs | **Nil** | **Nil** | **Nil** | **Nil** |

* 1. Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Completed** | **Ongoing** | **Sanctioned** | **Submitted** |
| Number | **1** | **Nil** | **90,000** | **70,000** |
| Outlay in Rs.Lakhs |  |  |  |  |

* 1. Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | **International** | **National** | **Others** |
| Peer Review Journal | **Nil** | **Nil** | **Nil** |
| Non-Peer Review Journals | **Nil** | **Nil** | **Nil** |
| e-Journals | **Nil** | **Nil** | **Nil** |
| Conference proceedings | **Nil** | **Nil** | **Nil** |

* 1. Details on Impact factor of publications :

Range \_\_**Nil\_**\_\_ Average \_\_**Nil\_\_** h-index \_**Nil**\_\_ Nos. in SCOPUS \_\_**Nil\_**\_

* 1. Research funds sanctioned and received from various funding agencies, industry and other organizations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
| Major Projects | Nil | Nil | Nil | Nil |
| Minor Projects | 2 | UGC | 90,000 | 70,000 |
| Interdisciplinary Projects | Nil | Nil | Nil | Nil |
| Industry sponsored | Nil | Nil | Nil | Nil |
| 1. Projects sponsored by the University / College
 | 2 | College | 20,000 | 20,000 |
| 1. Students research projects

( Other than compulsory by the university ) | Nil | Nil | Nil | Nil |
| Any other ( Specify) |  |  |  |  |
| Total |  |  | 1,10,000 | 1,10,000 |

* 1. No. of books published i) With ISBN No. \_\_\_Nil\_\_\_ Chapters in Edited Books \_5\_\_\_\_

ii) Without ISBN No. \_1\_\_\_

* 1. No. of University Departments receiving funds from

UGC-SAP : **Nil** CAS : **Nil** DST-FIST : **Nil**

DPE : **Nil** DBT Scheme / funds : **Nil**

* 1. For colleges

Autonomy : **Nil**  CPE : **Nil** DBT Star scheme : **Nil**

INSPIRE : **Nil** CE : **Nil** Any other ( specify) : **Nil**

* 1. Revenue generated through consultancy : **Nil**
	2. No. of conferences organised by the Institution

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | Nil | Nil | 1 | Nil |  |
| Sponsoring agencies |  | - | College |  | College |

* 1. No. of faculty served as experts, chairperson or resource persons \_\_\_**5\_**\_\_
	2. No. of collaborations : International :**Nil** National : **Nil** Any other :**Nil**
	3. No. of linkages created during this year : **Nil**
	4. Total budget for research for current year in lakhs : **Nil**

 From Funding agency : **Nil** From Management of University / College : **Nil**

Total : **Nil**

3.16 No. of patents received this year

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | Nil |
|  | Granted | Nil |
| International | Applied | Nil |
|  | Granted | Nil |
| Commercialised | Applied | Nil |
|  | Granted | Nil |

* 1. No. of research awards / recognitions received by faculty and research fellows of the institute in the year

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | District | College |
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |

* 1. No. of faculty from Institution who are Ph.D Guides **Nil**

 and students registered under them  **Nil**

* 1. No. of Ph.D awarded by faculty from the Institution :  **2**
	2. No. of Research scholars receiving the Fellowships ( Newly enrolled + existing ones )

JRF SRF Project Fellows : **2** Any other **Nil**

3.21 No. of students participated in NSS events :

 University level **80** State level **40** National level **Nil** International level **Nil**

3.22 No. of students participated in NCC events :

 University level **Nil** State level **Nil** National level **Nil** International level **Nil**

3.23 No. of Awards won in NSS:

 University level **Nil** State level **Nil** National level **Nil** International level **Nil**

3.24 No. of Awards won in NCC:

 University level **Nil** State level **Nil** National level **Nil** International level **Nil**

3.25 No. of Extension activities organized:

 University forum **Nil** College forum **2**

 NCC **Nil** NSS **Nil** Any other **Nil**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

|  |
| --- |
| \* Orientation programme for NSS students was held on 15th July,2014, focusing on the importance of NSS and personality development through Community service.\* Construction of step railing at Dawrpui Vengthar .\* Student Self Support Branch of the college organized seminar in the college.\* 30 students visit plantation site at Thiak on 11.6.2015 \* Cultural Club of the college organized blood donation camp in the college.\* Mizo Literature Club organized seminar and also visited Farkawn village.\* Some of the faculty members help in teaching various subjects at Dawrpui Vengthar Middle school.\* Youth Adventure Club participated in roof climbing competition held at Aizawl.\* Counselling cell used to give counseling to the students. |

**CRITERION –IV**

**Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 781.90 Sq.m | - | - | - |
| Class rooms | 6 | 4 | NLCPR | 130 lacs ( under construction) |
| Laboratories | 1 | - |  | \_ |
| Seminar Halls | - | - | - | - |
| No.of important equipments purchased(> 1-0 lakh) during the current year |  |  |  |  5 lacs  |
| Value of the equipment purchased during the year (Rs. In lakhs) |  |  |  |  |
| Others |  |  |  | 1. Lacs
 |

4.2 Computerization of administration and library

|  |
| --- |
| * Administrative section, lecturer common room and IQAC room is equipped with computers and internal facility with Wi-Fi connection and fully computerization of the administrative section is under way.
* In library, circulation system is generated with Barcode and Thermal Receipt printer system. Computerization of Reader Cards with Bar –coding system. LAN system facilities through the college campus ( Library, Administrative block and Teaching Common room)
 |

* 1. Library services :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing |  | Newly added |  |  Total |  |
|  | No. | Value | No. | Value | No. | Value |
| Text Book | 6850 | 5,86,270 | 112 | 20,530 | 6962 | 6,06,800 |
| Reference Books | 300 | 1,20,100 | - | - | - | 1,20,100 |
| e-book |  |  |  |  |  |  |
| Journal | 24 | 3,000 |  |  |   | 3,000 |
| e-Journal |   |  |  |  |  |  |
| Digital Database |  |  |  |  |  |  |
| CD & Video |  |  |  |  |  |  |
| Others (specify) |  |  |  |  |  |  |

4.4.Technology up gradation ( overall) :

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing centres | Computer centres | Office | Departments | Others |
| Existing | 15 |  | 1 | 5 | 1 |  |  |  |
| Added | 2 |  |  |  |  |  |  |  |
| Total | 17 |  | 1 | 5 | 1 |  |  |  |

4.5 Internet access, training to teachers and students and any other programme for technology upgradation ( Networking, e-Goverance etc.)

|  |
| --- |
|  Soul training at Ahmedabad  |

* 1. Amount spent on maintenance in lakhs :
1. ICT : 0.5 lakh
2. Campus Infrastructure and facilities : 5 lacs
3. Equipments : 1 .5 lacs
4. Others : 4 lacs
5. **Total :11 lacs**

**CRITERION - V**

**Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

|  |
| --- |
|  \* Student orientation is held for I Semester students \* Career Counselling Cell conducted counselling to the students \* Alumni meeting ie organized  \* A one computer set is place in Student Union room  \* Career awareness campaign is conducted \* Putting up notice on notice board \* Library orientation is organized for I semester students \* Leadership training is organized for Students Union leaders. \* Mentoring system is also practice |

5.2 Efforts made by the institution for tracking the progression

|  |
| --- |
| \* Suggestion / complaint box is placed in every class\* Student Counselling is also continued\* Various department maintain records of the outgoing students\* Department conduct meeting with outgoing students\* Teaching faculties contribute money and give cash wards to meritorious students\* Regular departmental meeting is conducted in which progress of lesson plan of each faculty members are discussed and other important issues relating to teaching-learning process is discussed.\* Tutorial classes are conducted voluntarily for the students  |

5.3 (a) Total Number of students

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph.D | Others |
| 730 | Nil | Nil | Nil |

 (b) No. of students outside the state  **7**

 © No.of international students : **Nil**

|  |  |
| --- | --- |
| No | % |
|  | 46.60 |

|  |  |
| --- | --- |
| No | % |
|  | 53.40 |

 Men Women

|  |  |
| --- | --- |
|  Last Year |  This Year |
| General | SC ST | OBC |  Physically Challenge | Total | General | SC | ST | OBC | Physically Challenge | Total |
|  |  |  |  |  | Nil | 3 | 724 | - | 3 | 730 |

Demand Ratio Dropout % **7 %**

5.4 Details of student support mechanism for coaching for competition examinations ( If any)

|  |
| --- |
|  \* Coaching classes for competitive examinations were arranged by the college. \* Orientation programmes for writing examinations and to how face interview were orgainsed. \* Recourse person are invited on various topics such as how to face competitive examination, how to face interview and career awareness   |

No. of students beneficiaries **45**

5.5 No. of students qualified in these examinations

NET **Nil** SET /SLET **Nil** GATE **Nil** CAT **Nil**

IAS/IPS **Nil** State PSC **1** UPSC **Nil** Others  **4**

5.6 Details of student counseling and career guidance

|  |
| --- |
| A one day Orientation programme was organized for I Semester students on ‘ Semester System’2. Orgainsed workshop for Semester V and Semester VI students regarding 3. An awareness programe on counseling was conducted to all the students.4. Career & Counseling appointed four counselors. The counselors are on duty from Wednesday to Friday every week, to render their service to the students |

 No. of students benefitted **: 120**

5.7 Details of campus placement

|  |  |
| --- | --- |
| On Campus | Off Campus |
| Number of Organization Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| Nil | Nil | Nil |  |

5.8 Details of gender sensitization programmes

|  |
| --- |
| \* Orientation programme for girls students organized by Anti –Ragging Squad\* International Women’s Day was observed on 7th March,2014\* Female Health Awareness programme was organized |

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State /university level **49** National level **2** International level **Nil**

No. of students participated in cultural events

State /university level **3** National level **1** International level **Nil**

5.9.2 No. of medals/awards won by students, Games and other events

Sports : State /university level **1** National level **1** International level **Nil**

Cultural **:**State /university level **1** National level **Nil** International level **Nil**

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
| Financial support from institution | Numbers of students | Amount |
| Financial support from government | 729 | The amount is not known as Direct Benefit Transfer (DBT) is used |
| Financial support from other sources | Nil | Nil |
| No. of students who received International/ National recognition | Nil | Nil |

5.11 Student organized / initiatives

Fairs : State /University level **Nil** National **Nil** International level **Nil**

Exhibition : State/University level **Nil** National **Nil** International level **Nil**

5.12 No. of social initiatives undertaken by the students : **2**

5.13 Major grievances of the students ( if any) redressed :

|  |
| --- |
| \* Inadequate infrastructure facilities\* Inconsistent power supply\* More photocopying machine so as to meet the demand of the students need |

**CRITERION –VI**

**Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

|  |
| --- |
| **Vision*** To develop the society by means of educating the youth
* To minimize social evils, poverty and ignorance;
* To maintain social harmony within the society

**Mission*** To give opportunity to the youth who aspires to develop their capacity and harness their potential through higher education

**Mission and objectives*** To built the institution of the foundation of spiritual, moral and cultural values;
* To impart value-based education
* To instill self-confidence, sensibility and responsibility in the students;
* To encourage and facilitate quality –related research studies
* To make the institution adaptable to the emerging ideas and systems at any level-regional, national or global
 |

* 1. Does the Institution has a management Information system

|  |
| --- |
|  Yes, the college has a management Information system* Complain / Suggestion box has been placed in front of all the classes
* The college has Student Information System
* Displaying list of students admitted in the college notice board
* Students’ profile has been computerized
 |

6.3 Quality improvement strategies adopted by the institution for each of the following

 6.3.1 Curriculum Development

|  |
| --- |
| \* 8 faculty are Members of Board of Undergraduate Studies under Mizoram University.\* 2 faculty members are appointed as Academic Council member by Mizoram University\* As the college follows the syllabus and Curriculum of Mizoram University, there is little scope of internal Curriculum designing. But, still every department has its own academic calendar to complete the syllabus. Besides this certificate programme- in Poultry farming has been introduced.\* Lesson plan is prepared by every teachers at the beginning of the session\* The teaching staffs are allowed to undergo orientation and refresher courses organized by the Staff Academic College of various universities and the college also conducted workshop of various burning issues.\* For the non teaching staff also undergo training organized by Administrative Training Institute (ATI)\* Reading Report of the students has been introduced  |

 6.3.2 Teaching and Learning

|  |
| --- |
| \* Uses of LCD projectors and overhead projector in classroom teaching\* Department organize students’ seminar, group presentation and group discussion\* Field study, symposium, project work are carried out by various department\* Course plan for every subject before the commencement of each semester and study materials are given to the students\* Remedial classes for slow learners\* Regular assignment to the students\* Students mentoring\* Feedback from students\* Lesson planning –In the beginning of the session each department prepared lesson plan.\* Academic calendar has been prepared at the beginning of the session by various department |

6.3.3 Examination and Evaluation

|  |
| --- |
| \* Semester system with continuous Internal Assessment\* The performance of students is analyzed by each department after every internal test and external ( University ) examination\* Examination Committee conducted two internal test and external examination \* Moderation Committee is formed which check and analyze the question check in internal test and moderate the marks given in internal test and assignments. |

6.3.4 Research and Development

|  |
| --- |
| \* Separate Research cell is formed\* Teachers are kept updated about available scope for applying research agencies.\* Encourage teachers to pursue research work.\* Teachers are encourage to undergo research work\* Undertaken survey on Below Poverty Line in Dinthar area. |

6.3.5 Library, ICT and physical infrastructure/ instrumentation

|  |
| --- |
| \* Library Committee is formed and it has initiated quality improvement programme,\* Library is updated, computers are purchased and are connected with Internet Wi-Fi\* Library orientation programme is organized every year for I Semester students\* Reference section is created during this academic year |

6.3.6 Human Resource Management

|  |
| --- |
|  \* All faculty members are involved in various activities of IQAC \* College has Students’ Union which are responsible for the Students’ welfare \* Staff Welfare Committee is established which looks after the affairs of the teaching and non teaching staff. \* Study leave for faculties perusing research degrees. |

6.3.7 Faculty and Staff recruitment

|  |
| --- |
| \* As the college is a government institution all the faculty and staff are recruited by the government as per norms/rules. |

6.3.8 Industry Interaction / Collaboration

|  |
| --- |
| \* Invited successful person in various field to delivered lectures\* In collaboration with Animal Husbandry and Veterinary department poultry course has been introduced\* In collaboration with MEN two faculty members assist as research consultant on – Identification industries in Mizoram and Food production in Mizoram |

6.3.9 Admission of students

|  |
| --- |
| \* The college follows first come first serve basis where admissions are given to students irrespective of their gender, ethnicity, religion, socio-economic condition.\* Quota is also given to physically challenge group and special consideration for proficiency in sports in the state and national level |

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | College Welfare Fund, College Teachers Fund |
| Non Teaching | College Welfare Fund |
| Students | Payment of college fee on installment basis.Conveyance allowance (UGC –sponsored) |

6.5 Total corpus fund generated :

|  |
| --- |
| √ |

|  |
| --- |
| - |

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done ?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External |  | Internal |  |
|  | Yes / No | Agency | Yes / No | Authority |
| Academic | No | No | Yes | Yes |
| Adminstrative | No | No | Yes | Yes |

6.8 Does the University / Autonomous College declare results within 30 days ?

 For UG Programmes Yes - No \_√\_

 For PG Programmes Yes - No -

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

|  |
| --- |
| NA |

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

|  |
| --- |
| NA |

6.11 Activities and support from the Alumni Association

|  |
| --- |
| \* Sponsoring students in Inter-College sports\* Sponsoring college level seminar\* Alumni meet are conducted every year\* Alumni are requested to deliver lectures |

* 1. Activities and support from the Parent-Teacher Association

|  |
| --- |
| * Feedback from parents
* Parent Teachers Meeting is organized every year
 |

* 1. Development programmes for support staff

|  |
| --- |
| * College Welfare loan is introduced to college staff
* Staffs are given training as needed arises
 |

* 1. Initiatives taken by the institution to make the campus eco-friendly

|  |
| --- |
|  * Rain water harvesting system
* Initiating Plastic Free campus
 |

**CRITERION –VII**

**Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

|  |
| --- |
|  \* Various departments created a students app group it which the courses and important topics are discuss.\* Study notes are uploaded on student app group\* LCD projector is used in teaching-learning process |

7.2 Provide the Action Taken Report (ATR) based on the plan decided upon at the beginning of the year.

|  |
| --- |
|  Annexure – II |

7.3 Give two Best Practices of the institution ( please see the format) in the NAAC Self Study Mannuals)

|  |
| --- |
| \* Learning and Mentoring\* Muti Skill Enhancement ? Enrichment – Capacity building |

* 1. Contribution to environmental awareness / protection

|  |
| --- |
| * Rain water harvesting
* NSS and Red Ribbon club organized environmental awareness campaign in the college
 |

7.5 Whether environmental audit was conducted ? Yes \_\_-\_\_\_\_ No \_\_\_\_√\_\_\_\_\_\_

* 1. Any other relevant information wishes to add. ( for example SWOT Analysis)

|  |
| --- |
| **Strengths*** Authorities are committed and dedicated towards the cause of higher education.
* Conducive atmosphere for teaching and learning.
* Committed and qualified faculty members.
* Good relationship among stakeholders.
* Sensitive to students from socially backward sections.

**Weaknesses*** Limited academic flexibility in the choice of subject.
* Students have poor communicative skills.
* Lack of linkage and collaboration with industries.
* Lack of land for future expansion of the institution.
* Lack of outdoor sport activities.
* Lack of infrastructure facilities.

**Opportunities*** Distance education programme (IGNOU)
* Introduce skill development programme.
* Ph.D and M.Phil acquired by the faculty members is highest among the colleges in Mizoram.

**Threats** * Students are not regular as majority is coming from rural areas.
* Socio-economic condition of the students are not good which make them to work part time while studies.
* The course of study do not meet the students requirement.
 |

Plans of institution for next year (2015-2016)

* Preparation of Vision document and its road map for future academic growth and enrichment.
* To observe IT MONTH during the academic session. Different activities like seminar, debate, photo design etc will be organized**.**
* Recource mobilization through various agencies – alumni,MP/MLA funds.
* To conduct student and teacher Tutorial computer during the session separately**.**
* Computerization of Teachers and student profile
* To organize Leadership training for Students’ Union leaders.
* Computerization of College administration procedures.
* To organize Cleanliness drives at least once during the academic session.
* To organize Principal’s running trophy in football and volleyball for men and women respectively.
* Re-constitution of Parents-Teachers Association.
* Channelize feedback from Alumni and Parents.
* To develop and equip the college multi-gymn.
* Organising an inter-departmental interaction programme for students in the college.
* To seek for suitable plot of land for college extension.
* To conduct popular science lectures.
* To organize Counselling awareness programme
* To conduct counselling for students who report to the cell
* Mechanism for assessment of Teachers by Students to be continued.
* Swatch Bharat-Clean India programme to be pursued by introducing cleanliness period for first semester students every Friday afternoon.
* To hold awareness campaign on sexual harassment.
* To upgrade computerised library in various aspects of development such as-
* To increase library book installation in Readers Card computer.
* To maintain Standard Readers Card of the library.
* Circulation system as easy as possible by using faster through thermal receipt printer.
* To increase Library book installation as much as possible in the computer.
* Standard Reader Card of the library.
* Enabling users of library, subscriptions as much as possible in Publication books and Journals.
* Enabling user access to information through Internet facilities.
* To observe Cultural day by the college during the academic session
* To organize Cultural tour.
* To identify students with special needs- physical and mental etc.
* To organize awareness programme among students and teachers on equal opportunity in collaboration with the government agencies or NGO’s.
* To organize awareness campaign among the students about the function of the cell.
* To identify differently –abled persons among the students.
* To provide to the identified differently abled students the best education that can be imparted.
* To introduce mentoring system in which all teachers will be mentors- each teacher/mentor will be assigned a specific number of students to be their mentees.
* All mentors will be expected to meet their mentees at least once every month.
* Establishment of Centre for Entrepreneurship.



DR.BENJAMIN LALRINSANGA DR.LAITHANZAUVA

 Coordinator, IQAC Chairperson,IQAC

**ANNEXURE –I**

**GOVERNMENT AIZAWL WEST COLLEGE CALENDAR,2014-2015**

|  |  |  |
| --- | --- | --- |
| **DATE** | **EVENT** | **Remarks** |
| 1 July,2014 | Commencement of 1st/3rd/5nd Semester |  |
| 2nd July,2014 | Orientation classes for 1st Semester |  |
| 4th July,2014 | Library Orientation class for 1st Semester |  |
| 3rd week of July,2014 | Fresher’s Social cum student induction |  |
| Last week of July,2014 | Election of Class Reprentative |  |
| 1st week of August,2014 | Student Union Election |  |
| 3rd & 4th week,August | First internal test |  |
| 1st week, September,2014 | Submission of Home Assignment |  |
| 2nd week,October,2014 | Second internal test |  |
| 1st week, October,2014 | Form fill up ( for University examination) |  |
| 10th Nov.-6th Dec,2014 | University examination of 1st,3rd and 5th Semester |  |
| 2nd week,Dec.2014  | College week |  |
| 7th Dec.2014 -21st Jan.2015 | Winter Vacation |  |
| 22nd Jan.,2015 | Commencement of 2nd/4th and 6th Semester |  |
| Last week February,2015 | First internal test |  |
| 1st week,April,2015 | Submission of Home Assignment |  |
| 3rd week, April,2015 | Second internal  |  |
| 4th week, April,2015 | Form fill up ( for University examination) |  |
| 14th May-6th June,2015 | Examination of 2nd /4th /6th semester |  |
| 7th June-14th June,2015 | College activities |  |
| 15th June-30th June,2015 | Semester break |  |

 **ANNEXURE –II**

1. IQAC organized One day Leadership training for newly elected leaders.
2. Sports and Youth Cell of IQAC and NSS unit of the college organized Cleanliness drive every month where all students and faculty members takes part in cleaning the college and its premises.
3. Anti-Ragging Squad and Prevention against Sexual Harassment Cell, IQAC of the college organized an awareness programme on sexual harassment for the students and all staff of the college.
4. Establishment of the college multi-gym is under construction.
5. Sports and Youth Cell, IQAC organized Principal running trophy in football and volley for the college.
6. In collaboration with the department of Psychology of Mizoram University Career and Counselling cell organized programme on Drug Addiction, HIV/AIDS and Mental Health.
7. Research Project cell, IQAC encourages teachers to pursue research work and developed college research project scheme which is accepted by the IQAC.
8. Equal Opportunity Cell and Higher Education for Persons with Special needs( HEPSN) took up the responsibility of identifying physically challenged students. They guide and assist the identified students with their requirement.